



**Kemah  
City Council  
Meeting**

*October 21, 2020*

*7:00p.m.*



## AGENDA

OCTOBER 21, 2020 7:00P.M.

### CITY OF KEMAH - CITY COUNCIL AND KEMAH PUBLIC FACILITIES CORPORATION

Council Chambers, Kemah City Hall,  
1401 State Hwy 146, Kemah, Texas

#### VIRTUAL MEETING

#### Terri Gale – Mayor

Teresa Vazquez-Evans	Wanda Zimmer	Kyle Burks	Robin Collins	Isaac Saldaña
Council Position 1	Council Position 2	Council Position 3	Council Position 4	Council Position 5

*In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the front exterior wall of the City Hall Building, except in case of emergency meetings or emergency items posted in accordance with law. Texas Criminal and Traffic Law Handbook Penal Code Sec. 38.13 Hindering Proceedings by Disorderly Conduct. A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance. Penal Code Section 42.05 Disrupting Meeting or Procession. A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance. The City Council reserves the right to meet in closed session on any of the below items should the need arise and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.*

#### 1. Pledges

#### 2. Prayer

#### 3. Invitation to Address Council

*(State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers. Your comments are limited to two (2) minutes.)*

#### 4. Council Members Comments and Announcements (Items of Community Interest Only)

#### 5. Mayor's Comments

#### 6. City Administrator Report:

- Financials
- Economic Development
- Events and Operations

#### 7. CIP

#### 8. Police and Emergency Management Report

- Events and Operations
- Emergency Services

## **9. Communications and Marketing Report**

### **10. Consent Agenda**

*The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests it, in which event the item will be removed from the consent agenda and discussed after the consent agenda*

**A. To approve the bid for the Bradford Ave Ride Share Lane**

**11. Consideration and Possible Action: to schedule meetings for the remainder of the year**

**12. Consideration and Possible Action: To designate a representative and alternate to the H-GAC General Assembly**

**13. Consideration and Possible Action: To designate a Representative to the Emergency Services Board**

**14. Consideration and Possible Action: to approve the Resolution to consent to a petition for annexation of 7 tracts into Galveston County Water Control and Improvement District No. 12.**

**15. Consideration and Possible Action: On the City of Kemah's ordinance requirement for annual business registration**

**16. Consideration and Possible Action: on Expenditure of Coronavirus Relief Fund (CRF) Allocation to the City of Kemah.**

**17. Consideration and Possible Action: to revise the configuration, timing, signage, and any other aspects of the bollards, lighting, parking areas, and other safety-related changes for 6th street and the Lighthouse District**

**18. Council Member Closing Comments**

**19. Mayor's Closing Comments**

**20. Adjourn**

**ONLINE:** <https://global.gotomeeting.com/join/581883437>

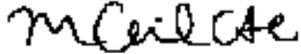
**PHONE:** United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

**ACCESS CODE:** 581-883-437

**CERTIFICATION**

This is to certify that a copy of the Notice of the Regular City Council meeting for **Wednesday, October 21, 2020**, was posted on the bulletin board at City Hall, 1401 Highway 146, Kemah, Texas, on this the 16th day of October, 2020, prior to 7:00 p.m.



\_\_\_\_\_  
Melissa Chilcote, City Secretary

10/16/2020 \_\_\_\_\_  
Date

I certify this notice was removed by me from the Kemah City Hall bulletin board on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF KEMAH  
CASH BALANCES  
As of OCTOBER 2, 2020**

<b>Name</b>	<b>Bank</b>	
City - General Fund	Texas First Bank	759,066
Reserve CD [REDACTED]	Texas First Bank	509,982
<b>Total City Funds</b>		<b>1,269,048</b>

<b>Name</b>	<b>Bank</b>	
FSA ( FlexibleSpending- Insurance)	Restricted Use Texas First Bank	5,011
Grant Monies	Restricted Use Texas First Bank	-
KPD Employee Fund	Restricted Use Texas First Bank	9,118
KPD Contraband Fund	Restricted Use Texas First Bank	7,708
KPD - Pre-Siezed Fund	Restricted Use Texas First Bank	5,049
Court - Security Fund	Restricted Use Texas First Bank	34,940
Court - Technology Fund	Restricted Use Texas First Bank	32,387
<b>Total Restricted Funds</b>		<b>94,212</b>

<b>Name</b>	<b>Bank</b>	
HOTEL/MOTEL	Texas First Bank	447,443
<b>Total Hotel/Motel</b>		<b>447,443</b>

<b>Name</b>	<b>Bank</b>	
KCDC Checking	Texas First Bank	1,252,260
kCDC CD [REDACTED]	Texas First Bank	212,125
KCDC CD [REDACTED]	Texas First Bank	769,074
<b>Total KCDC Funds</b>		<b>2,233,459</b>

<b>Name</b>	<b>Bank</b>	
Capital Projects	Texas First Bank	1,337,257

<b>Name</b>	<b>Bank</b>	
Kemah Economic Growth Fund	Committed Use Texas First	544,881

<b>TOTAL CASH FOR CITY OF KEMAH</b>		<b>5,926,300</b>
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**1113 - Kemah, City of (General Obligation Debt)**  
**Report - Kemah, City of (General Obligation Debt) / Sales Tax Data**

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

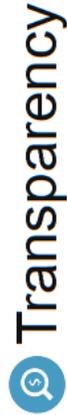
- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

**By Calendar Year**

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2020	\$302,098	\$403,408	\$283,687	\$231,822	\$270,113	\$278,897	\$327,102	\$407,589	\$301,623	\$0	\$0	\$0	\$2,806,339
2019	\$280,477	\$390,621	\$270,351	\$280,058	\$407,905	\$343,221	\$352,523	\$395,262	\$380,262	\$317,978	\$373,839	\$308,015	\$4,100,511
2018	\$294,543	\$320,696	\$222,907	\$261,551	\$427,445	\$315,148	\$379,174	\$392,719	\$506,136	\$352,991	\$314,082	\$320,739	\$4,108,132
2017	\$256,031	\$314,244	\$232,918	\$249,158	\$376,622	\$358,291	\$321,451	\$351,277	\$366,994	\$264,455	\$289,272	\$301,423	\$3,682,138
2016	\$249,004	\$329,373	\$240,393	\$260,277	\$418,291	\$294,443	\$307,030	\$341,753	\$367,812	\$303,769	\$290,286	\$291,874	\$3,694,303
2015	\$260,445	\$314,894	\$221,590	\$222,973	\$349,337	\$350,963	\$316,839	\$346,278	\$363,303	\$319,919	\$304,854	\$269,317	\$3,640,712
2014	\$238,509	\$285,590	\$211,115	\$250,601	\$346,447	\$289,008	\$314,113	\$328,850	\$351,927	\$325,253	\$285,482	\$283,190	\$3,510,085
2013	\$243,956	\$291,537	\$211,967	\$221,346	\$355,037	\$257,796	\$285,779	\$328,991	\$334,475	\$303,549	\$258,485	\$255,608	\$3,348,526
2012	\$211,924	\$276,851	\$195,771	\$206,433	\$332,818	\$272,292	\$284,450	\$333,987	\$308,666	\$270,650	\$256,200	\$237,351	\$3,187,394
2011	\$201,270	\$262,812	\$179,133	\$198,502	\$323,177	\$267,075	\$281,475	\$301,376	\$309,614	\$261,720	\$243,894	\$247,580	\$3,077,626

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Tax Allocations

## Cities By County Sales and Use Tax Comparison Summary

### October 2020

Download and further analyze current and historic data using the Texas Open Data Center.

NOTE: Some jurisdictions may have changed tax rates, thus affecting the comparison. See Local Sales Tax Rate Information Report [comptroller.texas.gov/taxes/sales/rate-report.php] for a list of jurisdictions who have changed rates in the preceding 14 months.

U/C = Unable to compute percentage change.

Total Net Payments This Period: \$486,338,477.25; Comparable Payment Prior Year: \$493,134,354.41; Percent Change: -1.38%

Total Payments YTD: \$5,130,630,549.40; Total Prior Year Payment YTD: \$5,128,413,621.05; Percent Change: 0.04%

galveston

County	City	Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Galveston	Bayou Vista	1.750%	\$12,506.78	\$11,799.22	5.99%	\$152,185.87	\$109,563.29	38.90%
Galveston	Clear Lake Shores	2.000%	\$187,086.19	\$167,401.08	11.75%	\$2,014,496.07	\$1,798,622.90	12.00%
Galveston	Dickinson	1.500%	\$856,934.47	\$816,252.94	4.98%	\$9,755,124.42	\$8,651,235.08	12.75%
Galveston	Friendswood	2.000%	\$673,818.83	\$651,899.90	3.36%	\$7,667,922.83	\$7,268,324.98	5.49%
Galveston	Galveston	2.000%	\$1,818,879.70	\$2,029,978.03	-10.39%	\$18,017,487.22	\$18,796,762.58	-4.14%
Galveston	Hitchcock	2.000%	\$98,159.42	\$94,952.66	3.37%	\$996,192.60	\$922,522.39	7.98%
Galveston	Jamaica Beach	1.000%	\$12,473.69	\$10,126.76	23.17%	\$101,648.04	\$87,553.13	16.09%
Galveston	Kemah	2.000%	\$289,043.30	\$317,978.04	-9.09%	\$3,095,382.74	\$3,418,656.75	-9.45%
Galveston	La Marque	2.000%	\$474,908.41	\$464,670.25	2.20%	\$5,042,907.18	\$4,614,341.71	9.28%
Galveston	League City	2.000%	\$2,231,467.49	\$1,753,276.36	27.27%	\$23,787,230.54	\$18,822,035.08	26.37%
Galveston	Santa Fe	2.000%	\$226,766.46	\$220,842.17	2.68%	\$2,303,822.21	\$2,137,566.61	7.77%
Galveston	Texas City	2.000%	\$1,798,223.34	\$2,071,855.70	-13.20%	\$19,765,389.27	\$20,647,455.55	-4.27%
Galveston	Tiki Island	1.000%	\$6,775.22	\$8,211.67	-17.49%	\$73,002.49	\$60,796.79	20.07%

Rows 1 to 13 of 1165 Total

If you have questions about Tax Allocation Comparison Summary Reports, please contact us [mailto:Taxalloc.RevAcct@cpa.texas.gov].

# General Fund Budget



01 -GENERAL FUND

FIRST DRAFT OF SEPTEMBER FINANCIALS

ACCOUNT# TITLE

ASSETS

1002	PETTY CASH	1,234.59
1008	KPD SEIZURE (CONTRABAND) ACCT	7,707.92
1009	CITY RESERVE CD (1705)	509,938.93
1010	COURT SECURITY CHECKING	34,939.62
1011	GENERAL FUND - TEXAS	667,162.80
1015	CITY OF KEMAH FSA	5,010.13
1018	KPD EMPLOYEE ACCT	9,118.19
1024	COURT TECHNOLOGY FUND	32,387.14
1025	KPD PRE SEIZED ACCOUNT	5,048.76
1026	PETTY CASH - COURT	100.00
1500	A/R - OTHER	545.00
1501	A/R- AD VALOREM TAXES	41,016.72
1700	PREPAID EXPENSES	9,492.31

1,323,702.11

TOTAL ASSETS

1,323,702.11

BALANCE SHEET 2020-10-21 Council Packet  
AS OF: SEPTEMBER 30TH, 2020  
FIRST DRAFT OF SEPTEMBER FINANCIALS

01 -GENERAL FUND

ACCOUNT# TITLE

LIABILITIES

2002	ACCOUNTS PAYABLE	20,356.76	
2005-0026	COBRA INS PAYABLE	1,491.76	
2005-0030	FLEXIBLE SPENDING PAYABLE	449.94	
2008	380 SALES TAX TOMATO GROUP	2,000.00	
2090	DUE TO STATE - COURT	19,114.06	
2090-001	DUE TO OMNI COMPANY	487.64	
2090-002	DUE TO LINEBARGER	5,235.58	
2090-003	CASH BOND DEPOSIT	6,178.67	
2092	DEFERRED TAXES	41,016.72	
2155	SIDEWALK DEPOSITS	6,000.00	
2300	COMMUNITY CENTER DEPOSITS	3,480.00	
	TOTAL LIABILITIES		105,811.13

FUND BALANCE/RESERVES

3001	FUND BALANCE	795,729.52	
3002	RESTRICTED- CHILD SAFETY SEATS	1,264.00	
3003	RESTRICTED - POLICE FUNDS	12,615.00	
3004	RESTRICTED - COURT SECURITY	51,285.00	
3005	RESTRICTED - COURT TECHNOLOGY	49,552.00	
3006	RESTRICTED FOR EMERGENCIES	506,697.41	
3008	K-9 DONATIONS	8,470.04	
3916	SHOPS OF KEMAH	0.10	
	TOTAL FUND BALANCE/RESERVES		1,425,613.07

TOTAL REVENUE	4,620,336.79	
TOTAL EXPENDITURES	4,828,058.88	

EXCESS REVENUES OVER EXPENSES ( 207,722.09)

TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS 1,323,702.11

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>REVENUE SUMMARY</u>							
TAXES	4,639,352	202,353.26	3,766,649.32	3,898,696.52	0.00	872,702.68	81
FINES & FORFEITURES	439,710	14,271.31	304,942.17	485,423.64	0.00	134,767.83	69
POLICE REVENUE	4,000	54.00	2,478.33	41,050.83	0.00	1,521.67	61
MANAGEMENT FEES	170,000	42,500.00	170,000.00	108,278.83	0.00	0.00	100
LICENCES & PERMITS	179,700	12,508.79	231,401.00	145,370.08	0.00	51,701.00	128
OTHER INCOME	420,900	1,311.57	93,341.77	185,953.12	0.00	327,558.23	22
FIRE DEPT REVENUE	101,639	0.00	51,524.20	174,215.95	0.00	50,114.80	50
	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,864.54</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL REVENUES	5,955,301	272,998.93	4,620,336.79	5,040,853.51	0.00	1,334,964.21	77
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,627,728	48,018.63	1,510,721.42	1,231,190.53	0.00	117,006.58	92
COMMUNICATIONS/MARKETING	93,852	0.00	60,995.30	0.00	0.00	32,856.70	64
MUNICIPAL COURT	177,007	21,420.47	161,672.80	200,504.31	0.00	15,334.20	91
IT	177,506	11,023.90	167,566.14	0.00	0.00	9,939.86	94
PUBLIC WORKS	820,129	41,983.60	625,081.62	737,717.66	0.00	195,047.38	76
POLICE	2,404,655	211,642.26	2,272,841.63	2,358,326.45	0.00	131,813.37	94
FIRE DEPARTMENT	101,639	879.52	29,179.97	99,256.27	0.00	72,459.03	28
TOTAL EXPENDITURES	5,402,516	333,209.34	4,828,058.88	4,626,995.22	0.00	574,457.12	89
REVENUE OVER/ (UNDER) EXPENDITURES	552,785	( 60,210.41)	( 207,722.09)	413,858.29	0.00	760,507.09	

01 -GENERAL FUND

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<b>TAXES</b>							
4011 AD VALOREM TAXES - CURRENT	675,084	1,263.77	685,909.80	646,858.25	0.00	( 10,825.80)	101
4015 AD VALOREM TAXES - DELINQUENT	7,000	0.00	0.00	( 1,169.93)	0.00	7,000.00	0
4016 TAX PENALTY/INTEREST	0	0.00	0.00	5,872.43	0.00	0.00	0
4020 CENTERPOINT ENERGY	152,000	12,103.13	157,048.92	152,934.62	0.00	( 5,048.92)	103
4021 FRONTIER/VERIZON	8,500	0.00	1,740.10	2,188.76	0.00	6,759.90	20
4022 AMERI WASTE FRANCHISE FEES	44,100	4,747.87	37,652.30	30,756.63	0.00	6,447.70	85
4023 COMCAST FRANCHISE FEES	55,000	0.00	52,166.72	57,476.39	0.00	2,833.28	94
4024 MISC. FRANCHISE FEES	6,500	5.58	3,624.34	3,701.40	0.00	2,875.66	55
4025 MIXED BEVERAGE TAX	255,000	0.00	218,633.74	243,483.01	0.00	36,366.26	85
4035 SALES TAX	4,238,224	261,638.63	3,648,247.01	3,726,875.88	0.00	589,976.99	86
4036 KCDC SALES TAX	( 967,056)	( 75,405.72)	( 950,238.90)	0.00	0.00	( 16,817.10)	98
4037 380 SALES TAX GRANTS	( 20,000)	( 76,959.71)	( 161,825.90)	( 970,280.92)	0.00	141,825.90	809
4038 GUARANTEED SHOPS OF KEMAH	277,500	74,959.71	74,959.71	0.00	0.00	202,540.29	27
4039 KCDC PORTION OF SHOPS OF KEM	( 92,500)	0.00	( 1,268.52)	0.00	0.00	( 91,231.48)	1
<b>TOTAL TAXES</b>	<b>4,639,352</b>	<b>202,353.26</b>	<b>3,766,649.32</b>	<b>3,898,696.52</b>	<b>0.00</b>	<b>872,702.68</b>	<b>81</b>
<b>FINES &amp; FORFEITURES</b>							
4101 COURT TAX RETAINER	5,000	69.36	3,780.39	5,388.71	0.00	1,219.61	75
4102 CASH SHORT/OVER	0	0.00	0.00	( 174.88)	0.00	0.00	0
4104 LINEBARGER FEES	35,000	1,305.34	30,246.70	33,668.26	0.00	4,753.30	86
4105 FINES & FORFIETURES	320,000	10,929.39	223,459.66	364,607.45	0.00	96,540.34	69
4106 OMNI FEES	2,000	66.11	1,523.05	1,798.06	0.00	476.95	76
4107 SECURITY FUND REVENUE	4,710	196.22	3,907.82	9,901.85	0.00	802.18	82
4109-0010 TIME PYMT FEE (10.00)	4,500	90.62	3,356.41	4,159.02	0.00	1,143.59	74
4109-0025 TIME PYMT FEE (2.50)	1,100	13.86	738.51	1,039.75	0.00	361.49	67
4110 WARRANT FEES	50,000	999.90	26,863.30	31,699.30	0.00	23,136.70	53
4111 TECHNOLOGY FUND REVENUE	7,500	206.57	4,852.62	13,710.48	0.00	2,647.38	64
4113 MUNICIPAL JURY FUND	0	2.15	14.90	0.00	0.00	( 14.90)	0
4114 LOCAL TRUANCY PREVENTION FUND	0	108.70	746.31	0.00	0.00	( 746.31)	0
4115 COURT CREDIT CARD FEE	3,900	265.15	2,819.15	4,058.00	0.00	1,080.85	72
4118 CT JUDICIAL FUND	1,000	17.94	633.35	1,384.93	0.00	366.65	63
4125 DOT REVENUE	0	0.00	0.00	746.60	0.00	0.00	0
4155 K-9 REVENUE	5,000	0.00	2,000.00	436.11	0.00	3,000.00	40
4157 TRAN.IN - TECHNOLOGY FUND BAL	0	0.00	0.00	13,000.00	0.00	0.00	0
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>439,710</b>	<b>14,271.31</b>	<b>304,942.17</b>	<b>485,423.64</b>	<b>0.00</b>	<b>134,767.83</b>	<b>69</b>
<b>POLICE REVENUE</b>							
4215 POLICE REPORTS	1,500	54.00	301.00	937.95	0.00	1,199.00	20
4216 LEOSE TRAINING	2,000	0.00	1,906.76	2,111.10	0.00	93.24	95
4219 POLICE OFFICER REVENUES	500	0.00	20.00	2,780.24	0.00	480.00	4
4221 POLICE TRAINING FUNDS	0	0.00	0.00	2,000.00	0.00	0.00	0
4222 POLICE DONATIONS VOODOO HUT	0	0.00	0.00	32,912.85	0.00	0.00	0
4226 CHILD SAFETY	0	0.00	250.57	308.69	0.00	( 250.57)	0
<b>TOTAL POLICE REVENUE</b>	<b>4,000</b>	<b>54.00</b>	<b>2,478.33</b>	<b>41,050.83</b>	<b>0.00</b>	<b>1,521.67</b>	<b>61</b>

01 -GENERAL FUND

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>MANAGEMENT FEES</u>							
4307 CITY PORTION OF COURT FINES	0	0.00	0.00	8,278.83	0.00	0.00	0
4311 KCDC MANAGEMENT FEE	85,000	21,250.00	85,000.00	50,000.00	0.00	0.00	100
4312 HOTEL MANAGEMENT FEE	85,000	21,250.00	85,000.00	50,000.00	0.00	0.00	100
TOTAL MANAGEMENT FEES	170,000	42,500.00	170,000.00	108,278.83	0.00	0.00	100
<u>LICENCES &amp; PERMITS</u>							
4400 PERMITS & LICENSES	150,000	5,583.79	213,148.50	107,911.32	0.00	(63,148.50)	142
4401 ALCOHOLIC BEVERAGE PERMIT	14,000	6,350.00	7,225.00	14,205.00	0.00	6,775.00	51
4402 SIGN PERMIT	2,000	200.00	1,677.50	2,865.00	0.00	322.50	83
4405 BURGLAR ALARM REGISTRATION	500	75.00	700.00	550.00	0.00	(200.00)	140
4406 STREET CULVERTS	2,000	0.00	0.00	8,938.76	0.00	2,000.00	0
4407 BUSINESS REGISTRATION	2,000	300.00	475.00	1,625.00	0.00	1,525.00	23
4430 PEDDLER PERMIT	1,200	0.00	125.00	725.00	0.00	1,075.00	10
4440 TAXI CAB PERMIT	2,000	0.00	2,000.00	2,000.00	0.00	0.00	100
4445 WRECKER PERMIT	6,000	0.00	6,050.00	6,550.00	0.00	(50.00)	100
TOTAL LICENCES & PERMITS	179,700	12,508.79	231,401.00	145,370.08	0.00	(51,701.00)	128
<u>OTHER INCOME</u>							
4505 SALE OF FIXED ASSETS	0	0.00	0.00	4,273.75	0.00	0.00	0
4510 SALE OF PROPERTY	300,000	0.00	16,872.00	28,640.50	0.00	283,128.00	5
4512 CLEAR CHANNEL LEASE	60,000	0.00	30,000.00	75,000.00	0.00	30,000.00	50
4515 OPEN RECORDS REQUEST	0	0.00	668.70	0.00	0.00	(668.70)	0
4516 INTEREST	7,500	111.57	5,815.17	10,673.26	0.00	1,684.83	77
4517 COMMUNITY CENTER RENTAL	22,000	0.00	5,000.00	24,560.00	0.00	17,000.00	22
4520 INSURANCE REIMBURSEMENTS	0	0.00	12,224.08	6,455.49	0.00	(12,224.08)	0
4521 RENTAL INCOME	26,400	1,200.00	16,600.00	22,600.00	0.00	9,800.00	62
4590 MISC. INCOME	5,000	0.00	6,161.82	13,750.12	0.00	(1,161.82)	123
TOTAL OTHER INCOME	420,900	1,311.57	93,341.77	185,953.12	0.00	327,558.23	22
<u>FIRE DEPT REVENUE</u>							
4600 FIRE DEPT REIMBURSEMENT	101,639	0.00	29,007.20	99,256.27	0.00	72,631.80	28
4610 FEMA REIMBURSEMENT	0	0.00	0.00	74,959.68	0.00	0.00	0
4611 CARES ACT/TX EMERGENCY MGMT	0	0.00	22,517.00	0.00	0.00	(22,517.00)	0
TOTAL FIRE DEPT REVENUE	101,639	0.00	51,524.20	174,215.95	0.00	50,114.80	50
4799 CRIME VICTIM REIMBURSEMENT	0	0.00	0.00	1,864.54	0.00	0.00	0
TOTAL	0	0.00	0.00	1,864.54	0.00	0.00	0
<u>OTHER SOURCES &amp; USES</u>							
TOTAL REVENUES	5,955,301	272,998.93	4,620,336.79	5,040,853.51	0.00	1,334,964.21	77

01 -GENERAL FUND  
 DEPARTMENT - ADMINISTRATION

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<b>PERSONNEL SERVICES</b>							
510-5125 CAR ALLOWANCE	10,000	0.00	3,573.12	10,027.04	0.00	6,426.88	35
510-5150 CELL PHONE ALLOWANCE	2,701	138.48	1,924.18	1,805.09	0.00	776.82	71
510-5270 INSURANCE ADMINISTRATION	59,101	3,410.85	36,081.81	60,699.41	0.00	23,019.19	61
510-5275 UNEMPLOYMENT	648	0.00	451.50	75.45	0.00	196.50	69
510-5280 WORKERS COMP	2,043	47.70	703.94	1,264.00	0.00	1,339.06	34
510-5370 PAYROLL TAX	22,078	809.66	14,427.16	29,757.53	0.00	7,650.84	65
510-5400 RETIREMENT ADMINISTRATION	21,039	800.76	14,581.72	30,664.85	0.00	6,457.28	69
510-5410 SALARIES	270,115	10,846.12	178,487.19	412,407.46	0.00	91,627.81	66
510-5411 OVERTIME	0	0.00	0.00	393.34	0.00	0.00	0
510-5412 INCENTIVE PAY/CERTIFICATIONS	4,700	0.00	4,400.00	6,900.00	0.00	300.00	93
510-5413 LONGEVITY	1,090	0.00	1,250.00	1,235.00	0.00	160.00	114
510-5420 HR COMPENSATION/PROGRAM POOL	0	0.00	0.00	(720.00)	0.00	0.00	0
TOTAL PERSONNEL SERVICES	393,515	16,053.57	255,880.62	554,509.17	0.00	137,634.38	65
<b>EMPLOYEE RELATED</b>							
510-6000 HR EXPENSES	1,500	0.00	1,387.16	2,278.90	0.00	112.84	92
510-6005 FLEX CARDS ADMIN FEES	1,100	0.00	1,100.00	1,100.00	0.00	0.00	100
510-6010 TRAINING - ALL ADMIN	7,000	0.00	404.04	9,900.12	0.00	6,595.96	5
510-6011 TRAINING - CITY COUNCIL	3,095	0.00	2,661.25	1,595.00	0.00	433.75	85
TOTAL EMPLOYEE RELATED	12,695	0.00	5,552.45	14,874.02	0.00	7,142.55	43
<b>SUPPLIES</b>							
510-7300 SMALL TOOLS & EQUIPMENT	0	0.00	0.00	698.85	0.00	0.00	0
510-7350 OFFICE SUPPLIES	2,200	77.19	2,401.13	4,067.90	0.00	(201.13)	109
510-7400 POSTAGE	900	(2,424.63)	4,922.73	2,217.47	0.00	(4,022.73)	546
TOTAL SUPPLIES	3,100	(2,347.44)	7,323.86	6,984.22	0.00	(4,223.86)	236
<b>OPERATIONS</b>							
510-8100 AUDIT	25,000	13,500.00	33,500.00	25,500.00	0.00	(8,500.00)	134
510-8125 ELECTION EXPENSES	10,000	0.00	0.00	9,601.74	0.00	10,000.00	0
510-8130 INSPECTION FEES	25,000	1,369.62	99,924.13	30,620.28	0.00	(74,924.13)	399
510-8200 INSURANCE-LIABILITY	89,140	(8,179.54)	78,645.72	88,016.49	0.00	10,494.28	88
510-8275 COMMUNITY RELATIONS	25,000	0.00	20,116.87	19,634.91	0.00	4,883.13	80
510-8310 LEGAL EXPENSE	85,000	12,562.50	113,217.95	87,642.61	0.00	(28,217.95)	133
510-8315 PROFESSIONAL FEES	0	0.00	0.00	2,109.48	0.00	0.00	0
510-8325 RENTALS/SERVICE AGREEMENTS	59,969	2,506.77	35,503.36	39,599.85	0.00	24,465.64	59
510-8326 EMERGENCY SERVICES	165,000	0.00	165,000.00	154,052.04	0.00	0.00	100
510-8400 OPERATION EXPENSES	2,000	871.01	8,562.10	7,192.61	0.00	(6,562.10)	428
510-8405 PUBLICATIONS	0	0.00	56.50	5,703.26	0.00	(56.50)	0
510-8425 ANNUAL DUES	3,000	0.00	8,668.28	5,673.50	0.00	(5,668.28)	288
510-8440 UTILITIES/GAS	27,500	2,699.04	19,138.47	21,335.67	0.00	8,361.53	69
510-8445 CITY HALL MAINTENANCE	45,750	4,764.18	36,434.03	23,821.28	0.00	9,315.97	79
510-8455 COMMUNITY CENTER EXPENSE	25,000	649.16	20,209.23	17,888.66	0.00	4,790.77	80
510-8460 CODIFICATION	3,490	0.00	225.00	1,225.00	0.00	3,265.00	6
510-8465 RECORDS MANAGEMENT	7,569	250.00	3,056.86	5,432.98	0.00	4,512.14	40
510-8515 CONTRACT SERVICES	20,000	3,319.76	42,762.99	145,537.63	0.00	(22,762.99)	213
TOTAL OPERATIONS	618,418	34,312.50	685,021.49	690,587.99	0.00	(66,603.49)	110

01 -GENERAL FUND  
 DEPARTMENT - ADMINISTRATION

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>OTHER SOURCES/USES</u>							
510-9400 CAPITAL OUTLAY - EQUIPMENT	0	0.00	56,013.00 (	35,764.87)	0.00 (	56,013.00)	0
510-9901 TRANSF TO CAPITAL PROJECTS	600,000	0.00	500,000.00	0.00	0.00	100,000.00	83
510-9903 CARES ACT/TX EMERGENCY MGMT	0	0.00	930.00	0.00	0.00 (	930.00)	0
TOTAL OTHER SOURCES/USES	<u>600,000</u>	<u>0.00</u>	<u>556,943.00</u> (	<u>35,764.87)</u>	<u>0.00</u>	<u>43,057.00</u>	<u>92</u>
TOTAL ADMINISTRATION	1,627,728	48,018.63	1,510,721.42	1,231,190.53	0.00	117,006.58	92

01 -GENERAL FUND  
 DEPARTMENT - COMMUNICATIONS/MARKETING

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>PERSONNEL SERVICES</u>							
515-5150 CELL PHONE ALLOWANCE	900	0.00	0.00	0.00	0.00	900.00	0
515-5270 GROUP INSURANCE	8,863	0.00	4,775.04	0.00	0.00	4,087.96	53
515-5275 UNEMPLOYMENT	162	0.00	144.00	0.00	0.00	18.00	88
515-5280 WORKERS COMP	216	0.00	78.40	0.00	0.00	137.60	36
515-5370 PAYROLL TAX	5,116	0.00	2,921.00	0.00	0.00	2,195.00	57
515-5400 RETIREMENT	4,875	0.00	2,911.40	0.00	0.00	1,963.60	59
515-5410 SALARIES	65,000	0.00	35,000.00	0.00	0.00	30,000.00	53
515-5411 OVERTIME	0	0.00	4,921.88	0.00	0.00	4,921.88	0
515-5412 INCENTIVE/CERTIFICATON PAY	900	0.00	0.00	0.00	0.00	900.00	0
515-5413 LONGETIVITY	70	0.00	15.00	0.00	0.00	55.00	21
TOTAL PERSONNEL SERVICES	86,102	0.00	50,766.72	0.00	0.00	35,335.28	58
<u>EMPLOYEE RELATED</u>							
515-6010 TRAINING/TRAVEL	1,500	0.00	181.31	0.00	0.00	1,318.69	12
TOTAL EMPLOYEE RELATED	1,500	0.00	181.31	0.00	0.00	1,318.69	12
<u>SUPPLIES</u>							
515-7350 OFFICE SUPPLIES	1,000	0.00	2.42	0.00	0.00	997.58	0
515-7400 POSTAGE	250	0.00	0.00	0.00	0.00	250.00	0
TOTAL SUPPLIES	1,250	0.00	2.42	0.00	0.00	1,247.58	0
<u>OPERATIONS</u>							
515-8275 COMMUNITY/PUBLIC RELATIONS	0	0.00	3,128.12	0.00	0.00	3,128.12	0
515-8400 OPERATION EXPENSES	0	0.00	5,007.85	0.00	0.00	5,007.85	0
515-8405 PUBLICATIONS	5,000	0.00	1,908.88	0.00	0.00	3,091.12	38
TOTAL OPERATIONS	5,000	0.00	10,044.85	0.00	0.00	5,044.85	200
TOTAL COMMUNICATIONS/MARKETING	93,852	0.00	60,995.30	0.00	0.00	32,856.70	64

01 -GENERAL FUND  
 DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<b>PERSONNEL SERVICES</b>							
520-5270 INSURANCE COURT	13,673	2,036.27	14,588.85	13,755.93	0.00 (	915.85)	106
520-5275 UNEMPLOYMENT INSURANCE	648	0.00	366.12	51.40	0.00	281.88	56
520-5280 WORKERS COMP INS	211	95.95	612.98	214.44	0.00 (	401.98)	290
520-5370 PAYROLL TAX	5,008	404.81	5,181.65	4,781.93	0.00 (	173.65)	103
520-5400 RETIREMENT COURT	3,037	269.18	3,573.64	3,173.68	0.00 (	536.64)	117
520-5410 SALARIES	63,360	5,592.32	67,116.71	63,758.95	0.00 (	3,756.71)	105
520-5411 OVERTIME	1,000	0.00	421.55	169.47	0.00	578.45	42
520-5412 INCENTIVE PAY/CERTIFICATION	1,200	0.00	600.00	0.00	0.00	600.00	50
520-5413 LONGEVITY	205	0.00	200.00	145.00	0.00	5.00	97
TOTAL PERSONNEL SERVICES	88,342	8,398.53	92,661.50	86,050.80	0.00 (	4,319.50)	104
<b>EMPLOYEE RELATED</b>							
520-6010 TRAINING - CLERK/JUDGE	2,600	0.00	848.52	646.63	0.00	1,751.48	32
TOTAL EMPLOYEE RELATED	2,600	0.00	848.52	646.63	0.00	1,751.48	32
<b>SUPPLIES</b>							
520-7350 OFFICE EXPENSE	530	52.40	845.56	960.56	0.00 (	315.56)	159
520-7400 POSTAGE	700	1,469.47	1,940.17	527.00	0.00 (	1,240.17)	277
520-7700 SOFTWARE PURCHASE/RENEWAL	236	0.00	0.00	69.50	0.00	236.00	0
520-7702 HARDWARE PURCHASE	0	0.00	0.00	12,583.00	0.00	0.00	0
TOTAL SUPPLIES	1,466	1,521.87	2,785.73	14,140.06	0.00 (	1,319.73)	190
<b>OPERATIONS</b>							
520-8310 LEGAL EXPENSE	27,600	450.00	17,625.00	31,975.00	0.00	9,975.00	63
520-8325 RENTAL/SERVICE AGREEMENT	4,145	0.00	3,812.01	5,196.30	0.00	332.99	91
520-8413 LINEBARGER COLLECTION FEES	35,000	10,670.30	21,530.91	30,792.47	0.00	13,469.09	61
520-8415 JUROR EXPENSE	144	0.00	0.00	0.00	0.00	144.00	0
520-8425 ANNUAL DUES	0	0.00	0.00	150.00	0.00	0.00	0
520-8430 TECHNOLOGY FUND EXPENSES	7,500	150.00	15,075.51	18,576.77	0.00 (	7,575.51)	201
520-8431 SECURITY FEE EXPENSES	4,710	0.00	1,185.98	6,691.28	0.00	3,524.02	25
520-8470 CREDIT CARDS FEES	5,500	229.77	6,147.64	6,285.00	0.00 (	647.64)	111
TOTAL OPERATIONS	84,599	11,500.07	65,377.05	99,666.82	0.00	19,221.95	77
TOTAL MUNICIPAL COURT	177,007	21,420.47	161,672.80	200,504.31	0.00	15,334.20	91

01 -GENERAL FUND  
 DEPARTMENT - IT

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>PERSONNEL SERVICES</u>							
525-5150 CELL PHONE ALLOWANCE	900	0.00	0.00	0.00	0.00	900.00	0
525-5270 GROUP INSURANCE	18,462	1,421.41	5,124.28	0.00	0.00	13,337.72	27
525-5275 UNEMPLOYMENT	162	0.00	144.00	0.00	0.00	18.00	88
525-5280 WORKERS COMP	265	49.76	291.00	0.00	0.00 (	26.00)	109
525-5370 PAYROLL TAX	6,263	562.65	4,946.31	0.00	0.00	1,316.69	78
525-5400 RETIREMENT	5,968	536.94	4,714.28	0.00	0.00	1,253.72	78
525-5410 SALARIES	80,000	6,153.84	91,851.87	0.00	0.00 (	11,851.87)	114
525-5411 OVERTIME	0	1,211.55	4,990.44	0.00	0.00 (	4,990.44)	0
525-5412 INCENTIVES/CERT.PAY	900	0.00	600.00	0.00	0.00	300.00	66
525-5413 LONGETIVITY	70	0.00	0.00	0.00	0.00	70.00	0
TOTAL PERSONNEL SERVICES	112,990	9,936.15	112,662.18	0.00	0.00	327.82	99
<u>EMPLOYEE RELATED</u>							
525-6010 TRAINING	1,500	0.00	0.00	0.00	0.00	1,500.00	0
TOTAL EMPLOYEE RELATED	1,500	0.00	0.00	0.00	0.00	1,500.00	0
<u>SUPPLIES</u>							
525-7300 SMALL TOOLS & EQUIPMENT	12,000	0.00	2,681.82	0.00	0.00	9,318.18	22
525-7350 OFFICE SUPPLIES	1,000	0.00	156.22	0.00	0.00	843.78	15
525-7400 POSTAGE	750	0.00	0.00	0.00	0.00	750.00	0
525-7700 SOFTWARE PURCHASES	0	0.00	11,168.00	0.00	0.00 (	11,168.00)	0
525-7701 SOFTWARE RENEWALS	19,743	0.00	14,357.55	0.00	0.00	5,385.45	72
525-7702 HARDWARE PURCHASES	4,088	0.00	9,484.09	0.00	0.00 (	5,396.09)	232
525-7704 AV SYSTEM MAINTENANCE	4,900	0.00	31.80	0.00	0.00	4,868.20	0
525-7706 WEBSITE/DOMAIN EXPENSES	10,535	0.00	7,052.28	0.00	0.00	3,482.72	66
TOTAL SUPPLIES	53,016	0.00	44,931.76	0.00	0.00	8,084.24	84
<u>OPERATIONS</u>							
525-8515 CONTRACT SERVCES	10,000	1,087.75	9,972.20	0.00	0.00	27.80	99
TOTAL OPERATIONS	10,000	1,087.75	9,972.20	0.00	0.00	27.80	99
<u>OTHER SOURCES/USES</u>							
TOTAL IT	177,506	11,023.90	167,566.14	0.00	0.00	9,939.86	94

01 -GENERAL FUND  
 DEPARTMENT - PUBLIC WORKS

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>PERSONNEL SERVICES</u>							
530-5270 GROUP INSURANCE	102,000	10,105.50	69,119.20	80,032.45	0.00	32,880.80	67
530-5275 UNEMPLOY, TAX	1,296	0.00	864.00	44.00	0.00	432.00	66
530-5280 W/COMP	12,128	1,962.28	14,185.66	9,455.72	0.00	( 2,057.66)	116
530-5370 P/R TAX -	20,342	1,109.35	16,078.89	15,332.52	0.00	4,263.11	79
530-5400 RETIREMENT PUBLIC WORKS	18,489	1,166.51	16,624.49	16,481.50	0.00	1,864.51	89
530-5410 SALARIES	245,864	15,508.84	212,785.91	222,013.47	0.00	33,078.09	86
530-5411 OVERTIME	10,000	492.63	1,338.90	2,563.37	0.00	8,661.10	13
530-5412 INCENTIVE/CERTIFICATION	3,000	0.00	1,800.00	1,800.00	0.00	1,200.00	60
530-5413 LONGEVITY	5,785	0.00	6,085.00	5,740.00	0.00	( 300.00)	105
TOTAL PERSONNEL SERVICES	418,904	30,345.11	338,882.05	353,463.03	0.00	80,021.95	80
<u>EMPLOYEE RELATED</u>							
530-6002 EMPLOYEE TESTING	600	0.00	0.00	0.00	0.00	600.00	0
530-6010 TRAINING	5,000	0.00	215.00	505.29	0.00	4,785.00	4
TOTAL EMPLOYEE RELATED	5,600	0.00	215.00	505.29	0.00	5,385.00	3
<u>SUPPLIES</u>							
530-7200 FUEL	13,000	407.07	11,232.59	12,295.88	0.00	1,767.41	86
530-7300 SMALL TOOLS	3,000	0.00	3,602.13	2,282.80	0.00	( 602.13)	120
530-7500 CHEMICALS	2,500	174.36	1,831.91	1,813.99	0.00	668.09	73
TOTAL SUPPLIES	18,500	581.43	16,666.63	16,392.67	0.00	1,833.37	90
<u>OPERATIONS</u>							
530-8215 STORM WATER MGMT PROG.	20,000	( 33,725.00)	7,023.50	13,209.16	0.00	12,976.50	35
530-8230 RESIDENTIAL SOLID WASTE DISPO	135,000	0.00	79,159.36	145,839.57	0.00	55,840.64	58
530-8250 MAINT. RADIOS - PUBLIC WORKS	2,000	0.00	0.00	1,196.56	0.00	2,000.00	0
530-8300 UNIFORMS	6,000	299.72	5,042.38	5,111.37	0.00	957.62	84
530-8325 RENTAL/SERVICES	14,000	0.00	6,117.49	6,491.29	0.00	7,882.51	43
530-8330 MATERIALS	10,000	494.35	12,898.28	15,582.58	0.00	( 2,898.28)	128
530-8335 LANDSCAPING	20,000	1,770.00	16,859.80	39,242.77	0.00	3,140.20	84
530-8425 ANNUAL DUES	400	0.00	0.00	189.00	0.00	400.00	0
530-8440 UTILITIES	85,000	6,178.22	63,211.25	86,479.13	0.00	21,788.75	74
530-8445 MAINT BUILDING/GROUND	25,000	1,743.60	19,773.46	17,361.30	0.00	5,226.54	79
530-8450 EQUIPMENT MAINT.	20,000	403.17	18,361.39	27,495.72	0.00	1,638.61	91
530-8460 OTHER OPERATING	2,000	0.00	2,864.74	6,966.99	0.00	( 864.74)	143
530-8470 TRAFFIC CONTROL	4,000	168.00	4,281.29	2,191.23	0.00	( 281.29)	107
TOTAL OPERATIONS	343,400	( 22,667.94)	235,592.94	367,356.67	0.00	107,807.06	68
<u>OTHER SOURCES/USES</u>							
530-9400 CAPITAL OUTLAY	33,725	33,725.00	33,725.00	0.00	0.00	0.00	100
TOTAL OTHER SOURCES/USES	33,725	33,725.00	33,725.00	0.00	0.00	0.00	100
TOTAL PUBLIC WORKS	820,129	41,983.60	625,081.62	737,717.66	0.00	195,047.38	76

01 -GENERAL FUND  
 DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>PERSONNEL SERVICES</u>							
540-5270 INSURANCE POLICE	343,732	34,350.63	221,222.03	285,157.26	0.00	122,509.97	64
540-5275 UNEMPLOYMENT	5,130	0.00	3,486.13	360.63	0.00	1,643.87	67
540-5280 WORKER'S COMP	44,808	7,776.87	56,304.34	31,043.42	0.00	11,496.34	125
540-5370 PAYROLL TAX POLICE	122,064	8,984.04	116,168.33	104,369.66	0.00	5,895.67	95
540-5400 RETIREMENT POLICE	116,319	8,786.30	113,620.43	104,562.59	0.00	2,698.57	97
540-5410 SALARIES POLICE	1,425,117	84,158.14	1,254,819.32	1,328,947.57	0.00	170,297.68	88
540-5411 OVERTIME	100,000	34,676.32	219,273.47	99,424.40	0.00	119,273.47	219
540-5412 INCENTIVE PAY/CERTIFICATION	39,155	1,308.00	62,745.26	60,190.73	0.00	23,590.26	160
540-5413 LONGEVITY	11,330	0.00	12,980.00	13,255.00	0.00	1,650.00	114
540-5415 PART TIME PERSONNEL	0	2,663.66	2,663.66	15,681.69	0.00	2,663.66	0
TOTAL PERSONNEL SERVICES	2,207,655	182,703.96	2,063,282.97	2,042,992.95	0.00	144,372.03	93
<u>EMPLOYEE RELATED</u>							
540-6002 EMPLOYEE TESTING	1,000	158.17	1,365.40	4,518.24	0.00	365.40	136
540-6010 TRAINING/WORKSHOP	15,000	164.00	9,517.01	14,791.88	0.00	5,482.99	63
TOTAL EMPLOYEE RELATED	16,000	322.17	10,882.41	19,310.12	0.00	5,117.59	68
<u>SUPPLIES</u>							
540-7200 POLICE VEHICLES	35,000	1,974.34	27,040.17	48,560.87	0.00	7,959.83	77
540-7300 SMALL TOOLS/EQUIPMENT	3,000	0.00	2,462.23	6,928.68	0.00	537.77	82
540-7350 OFFICE SUPPLIES	4,000	161.20	4,889.37	4,878.41	0.00	889.37	122
540-7355 CHILD SAFETY MATERIALS	0	0.00	0.00	2,908.78	0.00	0.00	0
540-7400 POSTAGE	750	955.16	1,057.71	415.15	0.00	307.71	141
540-7500 MISC. SUPPLIES	2,500	154.98	2,613.30	1,461.94	0.00	113.30	104
540-7600 K-9 EXPENSE	5,000	7,829.00	9,400.79	1,731.19	0.00	4,400.79	188
TOTAL SUPPLIES	50,250	11,074.68	47,463.57	66,885.02	0.00	2,786.43	94
<u>OPERATIONS</u>							
540-8210 COMPUTER TECHNOLOGY	0	0.00	78.44	14,393.62	0.00	78.44	0
540-8250 RADIO COMMUNICATIONS	20,000	280.00	17,245.10	14,828.87	0.00	2,754.90	86
540-8276 LEOSE TRAINING	0	0.00	0.00	1,499.00	0.00	0.00	0
540-8300 UNIFORMS POLICE	15,000	170.40	13,166.07	12,719.53	0.00	1,833.93	87
540-8301 AMMO	0	0.00	0.00	3,499.60	0.00	0.00	0
540-8325 RENTAL/SERVICE AGREEMENT	62,500	10,774.07	67,743.45	71,095.50	0.00	5,243.45	108
540-8350 DETENTIONS POLICE	2,000	0.00	578.64	1,770.72	0.00	1,421.36	28
540-8375 COMMUNITY ORIENTED POLICING	1,500	0.00	79.90	1,305.00	0.00	1,420.10	5
540-8400 SUPPLIES OPERATIONS	2,000	432.40	1,396.77	1,333.19	0.00	603.23	69
540-8425 DUES/SUBSCRIPTIONS	750	0.00	237.03	492.18	0.00	512.97	31
540-8450 MAINTENANCE-VEHICLES	25,000	4,268.15	41,563.93	26,309.52	0.00	16,563.93	166
540-8460 MISC OPERATIONAL COST POLICE	0	350.00	350.00	13,865.03	0.00	350.00	0
540-8475 EMPLOYEE AWARDS/PRESENTATIONS	2,000	0.00	50.00	3,590.42	0.00	1,950.00	2
540-8476 POLICE EXPENSES - DONATION	0	0.00	0.00	31,755.79	0.00	0.00	0
540-8600 EMERGENCY MANAGEMENT	0	1,266.43	406.83	7,523.00	0.00	406.83	0
TOTAL OPERATIONS	130,750	17,541.45	142,896.16	205,980.97	0.00	12,146.16	109

01 -GENERAL FUND  
 DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>OTHER SOURCES/USES</u>							
540-9100 VEHICLES PRINCIPAL	0	0.00	0.00	405.00	0.00	0.00	0
540-9301 CAPITAL EXPENSE- FURNITURE	0	0.00	0.00	22,752.39	0.00	0.00	0
540-9904 COVID-19 FEMA	0	0.00	8,316.52	0.00	0.00	(8,316.52)	0
TOTAL OTHER SOURCES/USES	0	0.00	8,316.52	23,157.39	0.00	(8,316.52)	0
TOTAL POLICE	2,404,655	211,642.26	2,272,841.63	2,358,326.45	0.00	131,813.37	94

01 -GENERAL FUND  
 DEPARTMENT - FIRE DEPARTMENT

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<b>PERSONNEL SERVICES</b>							
550-5270 INSURANCE FIRE DEPT	9,506	0.00	1,872.05	9,065.86	0.00	7,633.95	19
550-5275 UNEMPLOYMENT	171	0.00	0.00	6.00	0.00	171.00	0
550-5280 WORKERS COMP	2,022	( 879.52)	879.52	1,512.32	0.00	1,142.48	43
550-5370 PAYROLL TAX	5,986	0.00	1,895.32	5,691.29	0.00	4,090.68	31
550-5400 RETIREMENT FIRE DEPT	5,704	0.00	1,806.10	5,499.06	0.00	3,897.90	31
550-5410 SALARIES	75,005	0.00	20,396.98	75,206.74	0.00	54,608.02	27
550-5412 INCENTIVE/CERTIFICATION	2,180	0.00	2,180.00	2,180.00	0.00	0.00	100
550-5413 LONGEVITY	1,065	0.00	150.00	95.00	0.00	915.00	14
<b>TOTAL PERSONNEL SERVICES</b>	<b>101,639</b>	<b>( 879.52)</b>	<b>29,179.97</b>	<b>99,256.27</b>	<b>0.00</b>	<b>72,459.03</b>	<b>28</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>101,639</b>	<b>( 879.52)</b>	<b>29,179.97</b>	<b>99,256.27</b>	<b>0.00</b>	<b>72,459.03</b>	<b>28</b>

01 -GENERAL FUND

NNT

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
TOTAL EXPENDITURES	5,402,516	333,209.34	4,828,058.88	4,626,995.22	0.00	574,457.12	89
REVENUE OVER/ (UNDER) EXPENDITURES	552,785	( 60,210.41)	( 207,722.09)	413,858.29	0.00	760,507.09	

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1991	DISCOUNT TIRE TXH 64	V	7/22/2020			004453		924.00
1590	ACE IMAGEWEAR	R	9/02/2020			004576		74.93
1408	BUREAU VERITAS NORTH AMERICA,	R	9/02/2020			004577		1,369.62
0081	GALLS LLC - DBA LONESTAR UNIFO	R	9/02/2020			004578		164.40
1753	GEXA ENERGY	R	9/02/2020			004579		8,223.36
0012	GREGG & GREGG ATTORNEYS A	V	9/02/2020			004580		13,012.50
0012	GREGG & GREGG ATTORNEYS A							
0012	GREGG & GREGG ATTORNEYS A							
M-CHECK	GREGG & GREGG ATTORNEYS VOIDED	V	9/02/2020			004580		13,012.50CR
1760	JET CIVIL CONSULTING, LLC	R	9/02/2020			004581		2,050.00
0052	KEMAH HARDWARE	R	9/02/2020			004582		299.52
1563	MARK HINSON	R	9/02/2020			004583		17.21
0031	PC CABLE CONNEXION INC	R	9/02/2020			004584		809.75
1115	ROTO-ROOTER	R	9/02/2020			004585		299.99
2070	SAM DEES	R	9/02/2020			004586		350.00
2107	SENCERAY A GARRETT	R	9/02/2020			004587		78.17
1077	TYLER TECHNOLOGIES, INC.	R	9/02/2020			004588		150.00
0049	WEX BANK	R	9/02/2020			004589		407.07
0049	WEX BANK	R	9/02/2020			004590		1,974.34
0012	GREGG & GREGG ATTORNEYS A	R	9/03/2020			004591		13,012.50
2103	QUALITY INN & SUITES (TXE29)	R	9/03/2020			004592		109.98
1703	REBECCA ROSEBERRY	R	9/03/2020			004593		1,159.78
2105	EMI HEALTH	R	9/09/2020			004595		28,903.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1590	ACE IMAGEWEAR	R	9/10/2020			004596		74.93
2110	AMERICAN ALUMINUM ACCESSORIES,	R	9/10/2020			004597		7,829.00
1011	AMERICAN JANITORIAL SERVICES,	R	9/10/2020			004598		2,760.00
1597	APACHE OIL COMPANY	R	9/10/2020			004599		350.00
0072	CENTERPOINT ENERGY	R	9/10/2020			004600		64.32
0662	COMCAST	R	9/10/2020			004601		1,219.17
0662	COMCAST	R	9/10/2020			004602		181.64
2010	AT&T MOBILITY [FIRSTNET]	R	9/10/2020			004603		1,561.40
1713	FRONTIER COMMUNICATIONS	R	9/10/2020			004604		1,159.85
0081	GALLS LLC - DBA LONESTAR UNIFO	R	9/10/2020			004605		6.00
2108	IMAGENET CAPITAL	R	9/10/2020			004606		1,472.68
0082	KEMAH KOPIES	R	9/10/2020			004607		80.00
0919	LEAGUE CITY OUTDOOR POWER EQUI	R	9/10/2020			004608		174.45
0083	LIGGIO'S TIRE	R	9/10/2020			004609		1,949.94
0906	LINEBARGER GOGGAN BLAIR & SAMP	R	9/10/2020			004610		10,670.30
0069	MATHESON TRI-GAS	R	9/10/2020			004611		174.36
0229	MCCALL GIBSON SWEDLUND BARFOOT	R	9/10/2020			004612		13,500.00
1363	METLIFE - GROUP BENEFITS	R	9/10/2020			004613		654.47
0202	MIDWEST RADAR & EQUIP	R	9/10/2020			004614		280.00
0269	OFFICE DEPOT	R	9/10/2020			004615		129.59
0031	PC CABLE CONNEXION INC	R	9/10/2020			004616		139.00
0180	TML-IRP	R	9/10/2020			004617		873.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1487	TRANSUNION RISK AND ALTERNATIV	R	9/10/2020			004618		525.00
0544	VISA	R	9/10/2020			004619		1,692.28
1435	WAUKESHA-PEARCE INDUSTRIES, LL	R	9/10/2020			004621		653.00
1590	ACE IMAGEWEAR	R	9/18/2020			004622		149.86
1937	ASSURED PARTNERS	R	9/18/2020			004623		71.00
0662	COMCAST	R	9/18/2020			004624		28.87
0025	GALVESTON COUNTY DAILY NEWS	R	9/18/2020			004625		235.61
0299	HOME DEPOT CREDIT SERVICE	R	9/18/2020			004626		433.99
2109	PULSAR360, CORP	R	9/18/2020			004627		152.04
1632	ST ELIZABETH FAMILY CARE	R	9/18/2020			004628		80.00
1924	TEXAS SELECT UPFITTERS, LLC	R	9/18/2020			004629		100.00
0468	THE REINALT-THOMAS CORP	R	9/18/2020			004630		924.00
0429	WALMART	R	9/18/2020			004631		126.08
2074	AUTO ZONE, INC.	R	9/24/2020			004634		184.09
1000	CITY OF LEAGUE CITY	R	9/24/2020			004635		6,303.17
1633	COMCAST BUSINESS	R	9/24/2020			004636		529.56
0025	GALVESTON COUNTY DAILY NEWS	R	9/24/2020			004637		593.40
0083	LIGGIO'S TIRE	R	9/24/2020			004638		1,887.77
2102	MCREE FORD	R	9/24/2020			004639		38.21
2060	MONUMENT CHEVROLET	R	9/24/2020			004640		116.10
0856	NTS, MIKEDON, LLC	R	9/24/2020			004641		168.00
2112	PAUL ENGINEERING INC.	R	9/24/2020			004642		3,000.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0031	PC CABLE CONNEXION INC	R	9/24/2020			004643		139.00
0801	READYREFRESH BY NESTLE	R	9/24/2020			004644		107.83
0948	RECORDS CONSULTANTS, INC	R	9/24/2020			004645		250.00
0858	VERIZON WIRELESS	R	9/24/2020			004646		113.97
1735	VICTORIA'S LANDSCAPING	R	9/24/2020			004647		2,690.00
0027	GALVESTON CO WCID #12	R	9/24/2020			004648		2,320.50

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	68	141,384.09	0.00	128,371.59
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	13,012.50CR		
		13,012.50CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: AP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	70	129,295.59	0.00	128,371.59
BANK: AP TOTALS:	70	129,295.59	0.00	128,371.59

## Hotel Occupancy Tax (HOT) Budget



04 -HOTEL & MOTEL FUND

FIRST DRAFT OF SEPTEMBER FINANCIALS

ACCOUNT# TITLE

ASSETS

1002	HOTEL FUNDS - TEXAS FIRST BANK	446,574.91	
1506	PPD EXPENSE	2,250.00	
1600	ACCRUED HOTEL REVENUE	7,000.00	
		<u>455,824.91</u>	

TOTAL ASSETS

455,824.91

04 -HOTEL & MOTEL FUND

FIRST DRAFT OF SEPTEMBER FINANCIALS

ACCOUNT# TITLE

LIABILITIES

<u>FUND BALANCE/RESERVES</u>			
3001	FUND BALANCE	2,924,813.05	
3956	TRANSFER TO CAPITAL	( 2,443,066.00)	
	TOTAL FUND BALANCE/RESERVES		481,747.05
TOTAL REVENUE		385,193.30	
TOTAL EXPENDITURES		411,115.44	
	EXCESS REVENUES OVER EXPENSES	( 25,922.14)	
TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS			<u>455,824.91</u>

04 -HOTEL & MOTEL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>REVENUE SUMMARY</u>							
TAXES	523,400	7,055.80	385,193.30	518,222.83	0.00	138,206.70	73
TOTAL REVENUES	523,400	7,055.80	385,193.30	518,222.83	0.00	138,206.70	73
<u>EXPENDITURE SUMMARY</u>							
NON-DEPARTMENTAL	512,888	32,443.74	411,115.44	( 790,871.94)	0.00	101,772.56	80
TOTAL EXPENDITURES	512,888	32,443.74	411,115.44	( 790,871.94)	0.00	101,772.56	80
REVENUE OVER/(UNDER) EXPENDITURES	10,512	( 25,387.94)	( 25,922.14)	1,309,094.77	0.00	36,434.14	

CITY OF KEMAH  
 2020 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

04 -HOTEL & MOTEL FUND

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<b>TAXES</b>							
4022-01 LANDRY'S BOARDWALK INN	185,000	0.00	132,283.81	180,812.64	0.00	52,716.19	71
4022-02 SCOTTISH INN & SUITES	9,000	0.00	8,048.31	8,855.40	0.00	951.69	89
4022-03 PALACE INN	25,000	0.00	19,988.32	26,231.60	0.00	5,011.68	79
4022-04 HOLIDAY INN	240,000	0.00	159,597.66	236,900.23	0.00	80,402.34	66
4022-05 KEMAH TRADING COMPANY	4,000	0.00	8,380.56	10,313.84	0.00	(4,380.56)	209
4022-06 CLIPPER INN	1,200	0.00	504.41	1,016.11	0.00	695.59	42
4022-07 DAYS INN	40,000	7,000.00	38,609.65	36,684.55	0.00	1,390.35	96
4022-10 MISC. VACATION RENTALS	16,200	0.00	15,893.01	14,117.08	0.00	306.99	98
4023 INTEREST	3,000	55.80	1,877.07	3,291.38	0.00	1,122.93	62
4024 MISCELLANEOUS	0	0.00	10.50	0.00	0.00	(10.50)	0
TOTAL TAXES	523,400	7,055.80	385,193.30	518,222.83	0.00	138,206.70	73
<b>OTHER SOURCES &amp; USES</b>							
TOTAL REVENUES	523,400	7,055.80	385,193.30	518,222.83	0.00	138,206.70	73

04 -HOTEL & MOTEL FUND  
 DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>EMPLOYEE RELATED</u>							
<u>OPERATIONS</u>							
510-8100 BAY AREA HOUSTON CVB	78,000	0.00	40,622.75	84,681.24	0.00	37,377.25	52
510-8135 TRAFFIC CONTROL	50,000	0.00	18,406.71	0.00	0.00	31,593.29	36
510-8150 KEMAH VISITOR CENTER MAINTEN.	20,000	8,515.50	19,650.48	24,582.96	0.00	349.52	98
510-8400 ADVERTISING & PROMOTIONS	50,000	868.00	29,203.40	63,744.92	0.00	20,796.60	58
510-8410 TOURISM WEBSITE/DOMAIN	7,500	0.00	0.00	4,135.04	0.00	7,500.00	0
510-8425 ANNUAL DUES	1,000	0.00	0.00	0.00	0.00	1,000.00	0
510-8435 UTILITIES	10,500	1,810.24	17,259.26	12,923.92	0.00	( 6,759.26)	164
510-8440 CITY EVENTS	25,000	0.00	7,779.42	35,794.38	0.00	17,220.58	31
510-8450 CITY SPONSORED EVENTS	17,500	0.00	25,000.00	34,845.12	0.00	( 7,500.00)	142
510-8501 AVIAN PIRATES	3,500	0.00	0.00	0.00	0.00	3,500.00	0
510-8502 BAY DAY	2,500	0.00	0.00	0.00	0.00	2,500.00	0
510-8503 BLESSING THE FLEET	5,000	0.00	2,954.25	5,000.00	0.00	2,045.75	59
510-8504 CHRISTMAS BOAT PARADE	7,500	0.00	7,599.85	7,500.00	0.00	( 99.85)	101
510-8508 KEMAH SALUTE TO MILITARY SERV	19,888	0.00	19,916.92	19,976.77	0.00	( 28.92)	100
510-8510 KREWE DU LAC	5,000	0.00	3,715.71	1,633.11	0.00	1,284.29	74
510-8511 MISS KEMAH/MISS KEMAH TEEN	15,000	0.00	14,683.69	843.60	0.00	316.31	97
510-8513 TEXAS OUTLAW CHALLENGE	7,500	0.00	7,500.00	7,500.00	0.00	0.00	100
510-8514 YACHTY GRAS NIGHT BOAT PARADE	2,500	0.00	2,500.00	2,500.00	0.00	0.00	100
510-8800 MANAGEMENT FEES	85,000	21,250.00	85,000.00	50,000.00	0.00	0.00	100
TOTAL OPERATIONS	412,888	32,443.74	301,792.44	355,661.06	0.00	111,095.56	73
<u>OTHER SOURCES/USES</u>							
510-9100 CAPITAL PROJECTS	0	0.00	9,323.00	0.00	0.00	( 9,323.00)	0
510-9901 TRANSFER TO CAPITAL PPROJECTS	100,000	0.00	100,000.00	( 1,146,533.00)	0.00	0.00	100
TOTAL OTHER SOURCES/USES	100,000	0.00	109,323.00	( 1,146,533.00)	0.00	( 9,323.00)	109
TOTAL NON-DEPARTMENTAL	512,888	32,443.74	411,115.44	( 790,871.94)	0.00	101,772.56	80

04 -HOTEL & MOTEL FUND

TAL

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
TOTAL EXPENDITURES	512,888	32,443.74	411,115.44 (	790,871.94)	0.00	101,772.56	80
REVENUE OVER/(UNDER) EXPENDITURES	10,512 (	25,387.94) (	25,922.14)	1,309,094.77	0.00	36,434.14	

10/02/2020 8:37 AM  
 VENDOR SET: 01 City of Kamah  
 BANK: HOTEL HOTEL  
 DATE RANGE: 9/01/2020 THRU 9/30/2020

A/P HISTORY CHECK REPORT  
 2020-10-21 Council Packet

PAGE: 6  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2094	THE AIR AFFAIR	R	9/01/2020			000649		7,500.00
0934	D & N SERVICES INC	R	9/02/2020			000650		45.50
0662	COMCAST	R	9/10/2020			000651		322.97
2113	EL OJO PHOTOS	R	9/24/2020			000652		378.00
2114	VIVID GRAPHICS	R	9/24/2020			000653		490.00

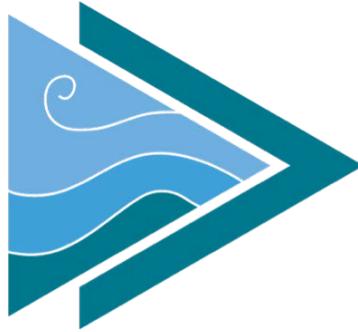
\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	8,736.47	0.00	8,736.47
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: HOTEL TOTALS:	5	8,736.47	0.00	8,736.47
BANK: HOTEL TOTALS:	5	8,736.47	0.00	8,736.47

# Kemah Community Development Corporation



**KEMAH COMMUNITY  
DEVELOPMENT CORPORATION**

BALANCE SHEET 2020-10-21 Council Packet  
AS OF: SEPTEMBER 30TH, 2020  
FIRST DRAFT OF SEPTEMBER FINANCIALS

06 -KCDC

ACCOUNT#	TITLE		
<b>ASSETS</b>			
1001	KCDC CHECKING	1,252,260.31	
1004	KCDC CD #1 (1882)	212,116.33	
1005	KCDC CD #2 (1933)	769,041.29	
1700	PREPAID EXPENSES	15,000.00	
		2,248,417.93	
			2,248,417.93
<b>TOTAL ASSETS</b>			<b>2,248,417.93</b>

06 -KCDC

ACCOUNT# TITLE

LIABILITIES

FUND BALANCE/RESERVES

3001	FUND BALANCE	2,112,967.67	
3050	UNRECONCILED DIFFERENCES	( 3,987.37)	
	TOTAL FUND BALANCE/RESERVES		2,108,980.30
TOTAL REVENUE		958,548.49	
TOTAL EXPENDITURES		819,110.86	
EXCESS REVENUES OVER EXPENSES			139,437.63
TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS			<u>2,248,417.93</u>

06 -KCDC  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>REVENUE SUMMARY</u>							
TAXES	1,068,056	75,564.35	958,548.49	1,032,164.35	0.00	109,507.51	89
TOTAL REVENUES	1,068,056	75,564.35	958,548.49	1,032,164.35	0.00	109,507.51	89
<u>EXPENDITURE SUMMARY</u>							
NON-DEPARTMENTAL	1,015,615	30,765.46	819,110.86	1,293,826.03	0.00	196,504.14	80
TOTAL EXPENDITURES	1,015,615	30,765.46	819,110.86	1,293,826.03	0.00	196,504.14	80
REVENUE OVER/ (UNDER) EXPENDITURES	52,441	44,798.89	139,437.63	( 261,661.68)	0.00	( 86,996.63)	

CITY OF KEMAH  
 2020 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

06 -KCDC

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>TAXES</u>							
4035 SALES TAX	967,056	75,414.72	916,128.03	934,373.86	0.00	50,927.97	94
4036 INTEREST	8,500	149.63	7,032.07	9,890.72	0.00	1,467.93	82
4038 SHOPS OF KEMAH	92,500	0.00	35,388.39	87,899.77	0.00	57,111.61	38
TOTAL TAXES	1,068,056	75,564.35	958,548.49	1,032,164.35	0.00	109,507.51	89
<u>OTHER SOURCES &amp; USES</u>							
TOTAL REVENUES	1,068,056	75,564.35	958,548.49	1,032,164.35	0.00	109,507.51	89

06 -KCDC  
 DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>OPERATIONS</u>							
510-8000 MANAGEMENT FEES	85,000	21,250.00	85,000.00	50,000.00	0.00	0.00	100
510-8100 AUDIT	6,000	6,000.00	6,000.00	6,000.00	0.00	0.00	100
510-8275 TRAINING/WORKSHOPS	5,000	0.00	0.00	1,040.00	0.00	5,000.00	0
510-8310 LEGAL FEES	10,000	1,012.50	4,950.00	1,875.00	0.00	5,050.00	49
510-8425 DUES/MEMBERSHIPS	35,000	0.00	10,000.00	25,045.00	0.00	25,000.00	28
510-8480 MARKETING/WEBSITE DEVELOPMENT	50,000	315.46	1,415.46	4,266.73	0.00	48,584.54	2
510-8550 BUSINESS RETENTION	48,000	0.00	782.50	0.00	0.00	47,217.50	1
510-8551 COMMUNITY DEVELOPMENT	33,615	0.00	0.00	13,984.81	0.00	33,615.00	0
510-8552 BEAUTIFICATION	43,000	2,187.50	10,962.90	13,279.49	0.00	32,037.10	25
TOTAL OPERATIONS	315,615	30,765.46	119,110.86	115,491.03	0.00	196,504.14	37
<u>OTHER SOURCES/USES</u>							
510-9901 TRANSFER TO CAPITAL PROJECTS	700,000	0.00	700,000.00	600,000.00	0.00	0.00	100
510-9903 BEL ROAD EXPANSION	0	0.00	0.00	578,335.00	0.00	0.00	0
TOTAL OTHER SOURCES/USES	700,000	0.00	700,000.00	1,178,335.00	0.00	0.00	100
TOTAL NON-DEPARTMENTAL	1,015,615	30,765.46	819,110.86	1,293,826.03	0.00	196,504.14	80

06 -KCDC

TAL

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
TOTAL EXPENDITURES	1,015,615	30,765.46	819,110.86	1,293,826.03	0.00	196,504.14	80
REVENUE OVER/(UNDER) EXPENDITURES	52,441	44,798.89	139,437.63	( 261,661.68)	0.00	( 86,996.63)	

10/02/2020 8:37 AM  
 VENDOR SET: 01 City of Kemah  
 BANK: KCDC KCDC  
 DATE RANGE: 9/01/2020 THRU 9/30/2020

A/P HISTORY CHECK REPORT  
 2020-10-21 Council Packet

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0012	GREGG & GREGG ATTORNEYS A	R	9/02/2020			002841		1,012.50
0025	GALVESTON COUNTY DAILY NEWS	R	9/02/2020			002842		315.46
1385	LANDOLOGY	R	9/02/2020			002843		311.25
1385	LANDOLOGY	R	9/03/2020			002844		1,876.25
0229	MCCALL GIBSON SWEDLUND BARFOOT	R	9/10/2020			002845		6,000.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	9,515.46	0.00	9,515.46
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: KCDC TOTALS:	5	9,515.46	0.00	9,515.46
BANK: KCDC TOTALS:	5	9,515.46	0.00	9,515.46
REPORT TOTALS:	82	152,949.21	0.00	152,025.21

# Capital Improvement Projects



BALANCE SHEET 2020-10-21 Council Packet  
AS OF: SEPTEMBER 30TH, 2020  
FIRST DRAFT OF SEPTEMBER FINANCIALS

09 -CAPITAL PROJECTS

ACCOUNT#	TITLE		
<b>ASSETS</b>			
1001	CAPITAL PROJECTS	1,337,257.02	
1200	C.I.P.- BEL ROAD	132,592.40	
1201	C.I.P. DRAINAGE IMPROVEMENTS	29,681.75	
1202	C.I.P. CITY FACILITIES	184,548.30	
			1,684,079.47
			<u>1,684,079.47</u>
			<u><u>1,684,079.47</u></u>
			<u><u>1,684,079.47</u></u>

09 -CAPITAL PROJECTS

FIRST DRAFT OF SEPTEMBER FINANCIALS

ACCOUNT# TITLE

LIABILITIES

=====

FUND BALANCE/RESERVES

=====

3001 FUND BALANCE GF PROJECTS 795,887.45

TOTAL FUND BALANCE/RESERVES 795,887.45

TOTAL REVENUE 1,302,491.49

TOTAL EXPENDITURES 414,299.47

EXCESS REVENUES OVER EXPENSES 888,192.02

TOTAL LIABILITIES & EQUITY/RETAINED EARNINGS 1,684,079.47

=====

09 -CAPITAL PROJECTS  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>REVENUE SUMMARY</u>							
OTHER INCOME	0	165.03	2,491.49	3,699.35	0.00	( 2,491.49)	0
OTHER SOURCES & USES	<u>1,400,000</u>	<u>0.00</u>	<u>1,300,000.00</u>	<u>675,000.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>92</u>
TOTAL REVENUES	1,400,000	165.03	1,302,491.49	678,699.35	0.00	97,508.51	93
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS	<u>1,400,000</u>	<u>5,401.69</u>	<u>414,299.47</u>	<u>0.00</u>	<u>0.00</u>	<u>985,700.53</u>	<u>29</u>
TOTAL EXPENDITURES	1,400,000	5,401.69	414,299.47	0.00	0.00	985,700.53	29
REVENUE OVER/(UNDER) EXPENDITURES	0	( 5,236.66)	888,192.02	678,699.35	0.00	( 888,192.02)	

CITY OF KEMAH  
 2020 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

09 -CAPITAL PROJECTS

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>TAXES</u>							
<u>OTHER INCOME</u>							
4515 INTEREST	0	165.03	2,491.49	3,699.35	0.00	( 2,491.49)	0
TOTAL OTHER INCOME	0	165.03	2,491.49	3,699.35	0.00	( 2,491.49)	0
<u>OTHER SOURCES &amp; USES</u>							
4901 TRANS IN GF	600,000	0.00	500,000.00	0.00	0.00	100,000.00	83
4904 TRANS IN HOTEL FUND PROJECT	100,000	0.00	100,000.00	75,000.00	0.00	0.00	100
4906 TRANSFER IN KCDC	700,000	0.00	700,000.00	600,000.00	0.00	0.00	100
TOTAL OTHER SOURCES & USES	1,400,000	0.00	1,300,000.00	675,000.00	0.00	100,000.00	92
TOTAL REVENUES	1,400,000	165.03	1,302,491.49	678,699.35	0.00	97,508.51	93

09 -CAPITAL PROJECTS

DEPARTMENT - CAPITAL PROJECTS

% OF YEAR COMPLETED: 100

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>OPERATIONS</u>							
<u>OTHER SOURCES/USES</u>							
510-9000 ROAD IMPROVEMENTS	163,000	0.00	121,774.51	0.00	0.00	41,225.49	74
510-9100 DRAINAGE IMPROVEMENTS	625,000	2,901.69	184,030.74	0.00	0.00	440,969.26	29
510-9300 CITY FACILITIES IMPROVEMENTS	0	0.00	13,750.00	0.00	0.00	( 13,750.00)	0
510-9400 PARK IMPROVEMENTS	200,000	0.00	0.00	0.00	0.00	200,000.00	0
510-9500 COMMUNITY ENTRANCES/SIGNS	68,500	0.00	0.00	0.00	0.00	68,500.00	0
510-9600 COMPUTER/AV UPGRADES	45,000	0.00	0.00	0.00	0.00	45,000.00	0
510-9700 VISITOR CENTER BLDG.PARK RIDE	50,000	0.00	3,000.00	0.00	0.00	47,000.00	6
510-9900 OTHER	68,500	0.00	0.00	0.00	0.00	68,500.00	0
510-9950 HOTEL/CONFERENCE CTR	50,000	2,500.00	42,500.00	0.00	0.00	7,500.00	85
510-9960 PW EQUIPMENT	90,000	0.00	0.00	0.00	0.00	90,000.00	0
510-9970 PD EQUIPMENT	40,000	0.00	49,244.22	0.00	0.00	( 9,244.22)	123
TOTAL OTHER SOURCES/USES	1,400,000	5,401.69	414,299.47	0.00	0.00	985,700.53	29
<b>TOTAL CAPITAL PROJECTS</b>	<b>1,400,000</b>	<b>5,401.69</b>	<b>414,299.47</b>	<b>0.00</b>	<b>0.00</b>	<b>985,700.53</b>	<b>29</b>

09 -CAPITAL PROJECTS

CTS

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
TOTAL EXPENDITURES	1,400,000	5,401.69	414,299.47	0.00	0.00	985,700.53	29
REVENUE OVER/(UNDER) EXPENDITURES	0	( 5,236.66)	888,192.02	678,699.35	0.00	( 888,192.02)	

10/02/2020 8:37 AM  
 VENDOR SET: 01 City of Kemah  
 BANK: CAPIT CAPITAL PROJECTS  
 DATE RANGE: 9/01/2020 THRU 9/30/2020

A/P HISTORY CHECK REPORT  
 2020-10-21 Council Packet

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0955	LJA ENGINEERING & SURVEYING, I	R	9/02/2020			000662		2,901.69
2088	HILCO PARTNERS LLC	R	9/02/2020			000663		2,500.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	5,401.69	0.00	5,401.69
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: CAPIT	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	5,401.69	0.00	5,401.69
BANK: CAPIT	TOTALS:	2	5,401.69	0.00	5,401.69

# Kemah Growth Fund



1

**CITY OF KEMAH  
KEMAH GROWTH FUND  
1401 HIGHWAY 146  
KEMAH TX 77565-3002**

Page 1 of 1

Account Number: [REDACTED]  
Date 09/30/20  
Enclosures: (

EM

<b>HIGH YIELD MM PUBLIC FND</b>	<b>CITY OF KEMAH</b>	<b>Acct</b>	[REDACTED]
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**Summary of Activity Since Your Last Statement**

Beginning Balance	9/01/20	504,771.23	
Deposits / Misc Credits	2	40,109.37	
Withdrawals / Misc Debits	0	.00	
** Ending Balance	9/30/20	544,880.60	**
Service Charge		.00	
Interest Paid Thru 9/30/20		125.12	
Interest Paid Year To Date		1,617.41	
Annual Percentage Yield Earned		.30 %	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		507,436.84	
Minimum Balance		504,771	

	Total for this period	Total year-to-date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

**Deposits and Other Credits**

Date	Amount	Activity Description
9/29	39,984.25	SALES TAX JULY AND AUGUST
9/30	125.12	Interest Paid

**Daily Balance Summary**

Date	Balance	Date	Balance	Date	Balance
9/29	544,755.48	9/30	544,880.60		

11 -KEMAH GROWTH FUND

FIRST DRAFT OF SEPTEMBER FINANCIALS

ACCOUNT#	TITLE		
<b>ASSETS</b>			
1001	MMA	544,880.60	
			<u>544,880.60</u>
<b>TOTAL ASSETS</b>			<u><u>544,880.60</u></u>
<b>FUND BALANCE/RESERVES</b>			
3001	FUND BALANCE	295,008.10	
	<b>TOTAL FUND BALANCE/RESERVES</b>		<u>295,008.10</u>
<b>TOTAL REVENUE</b>		<u>249,872.50</u>	
	<b>EXCESS REVENUES OVER EXPENSES</b>		<u>249,872.50</u>
<b>TOTAL LIABILITIES &amp; EQUITY/RETAINED EARNINGS</b>			<u><u>544,880.60</u></u>

11 -KEMAH GROWTH FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100

	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	% ACT
<u>REVENUE SUMMARY</u>							
TAXES	277,500	39,984.25	247,365.59	294,487.60	0.00	30,134.41	89
OTHER INCOME	0	125.12	2,506.91	520.50	0.00	( 2,506.91)	0
TOTAL REVENUES	277,500	40,109.37	249,872.50	295,008.10	0.00	27,627.50	90
REVENUE OVER/(UNDER) EXPENDITURES	277,500	40,109.37	249,872.50	295,008.10	0.00	27,627.50	

CITY OF KEMAH  
 2020 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

11 -KEMAH GROWTH FUND

% OF YEAR COMPLETED: 100

REVENUES	CURRENT BUDGET	CURRENT PERIOD	CURRENT YEAR TO DATE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	BUDGET BALANCE	%
<u>TAXES</u>							
4038      GUARANTEE SHOPS OF KEMAH	277,500	39,984.25	247,365.59	294,487.60	0.00	30,134.41	89
TOTAL TAXES	277,500	39,984.25	247,365.59	294,487.60	0.00	30,134.41	89
<u>OTHER INCOME</u>							
4516      INTEREST INCOME	0	125.12	2,506.91	520.50	0.00	( 2,506.91)	0
TOTAL OTHER INCOME	0	125.12	2,506.91	520.50	0.00	( 2,506.91)	0
TOTAL REVENUES	277,500	40,109.37	249,872.50	295,008.10	0.00	27,627.50	90
REVENUE OVER/(UNDER) EXPENDITURES	277,500	40,109.37	249,872.50	295,008.10	0.00	27,627.50	



**CREDIT CARD PAYMENT SUMMARY FORM**

[to be completed by Accounts Payable when preparing CC payment]

TYPE OF CREDIT CARD: **VISA - Police Chief**      **Walter Gant**      **Sep-20**  
 PAYMENT DATE:

DATE OF CHARGE	AMOUNT OF CHARGE	VENDOR PAID	GENERAL LEDGER CODE	DESCRIPTION OF EXPENSE	Receipt Attached?
08/31/2020	\$45.44	518 Classic Lube	540-8450	Unit 134	Yes
08/31/2020	\$40.47	Amazon	510-8445	City Hall Trash Bags	Yes
08/31/2020	\$2.00	TX.Gov	540-8450	Unit 134	Yes
08/31/2020	\$8.25	TX.Gov	540-8450	Unit 134	Yes
09/01/2020	\$135.39	Amazon	540-7500/540-7350	PD Supplies	Yes
09/01/2020	\$219.00	Society for Human Resource	510-6010	Chandra - Membership	Yes
09/02/2020	\$155.00	Texas Police Training	540-6010	Westberg Training	Yes
09/02/2020	\$9.34	Amazon	540-7350	PD Batteries	Yes
09/03/2020	\$15.00	Amazon	540-7500	PD Cleaning wipes	Yes
09/03/2020	\$96.34	Mr. Appliance of League City	540-8460	PD Washer	Yes
09/03/2020	\$552.00	Discount Tire	540-8450	Unit 149	Yes
09/03/2020	\$594.08	Discount Tire	540-8450	Unit 149	Yes
09/03/2020	\$175.00	TEEX retail	540-6010	TEEX Tuition and Technical Assistance Payment Law	Yes
09/04/2020	\$250.00	League City Chamber	540-8475	A. Torres Patriot Award Luncheon	Yes
09/03/2020	(\$594.08)	Discount Tire - Credit Voucher			Yes
09/08/2020	\$120.00	518 Classic Lube	540-8450	Unit 147,141,138,139	Yes
09/08/2020	\$2.00	TX.Gov	540-8450	Unit 139	Yes
09/08/2020	\$2.00	TX.Gov	540-8450	Unit 141	Yes
09/08/2020	\$2.00	TX.Gov	540-8450	Unit147	Yes
09/08/2020	\$2.00	TX.Gov	540-8450	Unit 138	Yes
09/08/2020	\$8.25	TX.Gov	540-8450	Unit 139	Yes
09/08/2020	\$8.25	TX.Gov	540-8450	Unit 141	Yes
09/08/2020	\$8.25	TX.Gov	540-8450	Unit147	Yes
09/08/2020	\$8.25	TX.Gov	540-8450	Unit 138	Yes
09/10/2020	\$97.76	Amazon	540-7350/540-7500	PD Supplies	Yes
09/12/2020	\$59.99	Amazon	540-7350	PD Dry erase Board	Yes
09/13/2020	\$7.23	Amazon	540-7350	PD Supplies	Yes
09/14/2020	\$525.00	TLO Transunion	540-8325	PD Monthly - May-July 2020	Yes
09/23/2020	\$51.64	Amazon	540-7500	PD Supplies	Yes
09/25/2020	\$5.00	LogMeIn	510-8325	Teleconference software for COVID 19	Yes
09/26/2020	\$97.67	Amazon	530-8450	PW Phone cases and screen protectors	Yes
09/27/2020	\$29.88	Amazon	540-7300	PD Fan	Yes
09/28/2020	\$250.00	Police Records - PayPal	540-6010	Evidence and Records Online Training - April	Yes
09/28/2020	\$500.00	Police Records - PayPal	540-6010	Evidence and Records Online Training - April	Yes
09/29/2020	\$100.00	SHSU Web Pay	540-6010	W. Gant - New Chief Development Program	Yes
09/30/2020	\$39.00	Amazon	540-7350	PD Ink - Canon	Yes



3394.83  
97.76  
76.07

**SCORECARD**  
Bonus Points Available  
9,880

**Account Summary**

Billing Cycle	-	09/30/20
Days In Billing Cycle		30
Previous Balance		\$880.14
Purchases	+	4,221.48
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$594.08
Payments	-	\$880.14
Other Charges	+	\$0.00
Finance Charges	+	0.00

**NEW BALANCE \$3,627.40**

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$6,233.00
Available Cash	\$6,372.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Important Information About Your Account**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

**Cardholder Account Summary**

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/31/20	09/01/20	7538	24688070244027011520492	518 CLASSIC LUBE INC. LEAGUE CITY TX	\$45.44
08/31/20	09/01/20	5942	24692180244100455584465	AMZN Mktp US*MU9Q74GO1 Amzn.com/bill WA	\$40.47
08/31/20	09/01/20	9399	24733090245400014142881	TX.GOV*SERVICEFEE-DIR EGOV.COM TX	\$2.00
08/31/20	09/02/20	9399	24733090245400418001485	GALVESTON VEHREG EGOV.COM TX	\$8.25

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS FIRST BANK  
3000 FM 1764  
LA MARQUE TX 77568 - 2452

Account Number [REDACTED]

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b> 09/30/20	<b>New Balance</b> \$3,627.40	<b>Total Minimum Payment Due</b> \$109.00	<b>Payment Due Date</b> 10/25/2020
---------------------------------	----------------------------------	--	---------------------------------------



CITY OF KEMAH  
WALTER GANT  
1401 HIGHWAY 146  
KEMAH TX 77565-3002



MAKE CHECK PAYABLE TO:

VISA  
PO BOX 4521  
CAROL STREAM IL 60197-4521

21 4874 5213 0004 2876 00010900 00362740 9



TEXAS FIRST BANK

Account Number: [REDACTED]

Closing Date: 09/30/20

Credit Limit: \$10,000.00 Available Credit: \$6,233.00

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/01/20	09/02/20	5942	24431060245083749593491	AMZN MKTP US*MU2N75VU1 AM AMZN.COM/BILL WA	\$135.39
09/01/20	09/02/20	8999	24436540246011208831271	SOCIETYFORHUMANRESOURCE 800-2837476 VA	\$219.00
09/02/20	09/03/20	8999	24492150246854266104456	SQ *TEXAS POLICE TR KILLEEN TX	\$155.00
09/02/20	09/03/20	5942	24431060247083706775550	AMZN MKTP US*MU53K3A82 AM AMZN.COM/BILL WA	\$9.34
09/03/20	09/04/20	5942	24692160247100294116864	AMZN Mktp US*MU40M3BR1 Amzn.com/bill WA	\$15.00
09/03/20	09/04/20	7629	24765010247200051255951	MR APPLIANCE OF LEAGUE C FRIENDWOOD TX	\$96.34
09/03/20	09/04/20	5532	24445000248000809120178	DISCOUNT-TIRE-CO TXH-64 CLEAR LAKE SH TX	\$552.00
09/03/20	09/04/20	5532	24445000248000809120095	DISCOUNT-TIRE-CO TXH-64 CLEAR LAKE SH TX	\$594.08
09/03/20	09/04/20	8220	24692160248100818035003	TEEX RETAIL COLLEGE STATI TX	\$175.00
09/04/20	09/06/20	8398	24275470248394300183011	LEAGUE CITY CHAMBER 281-3387339 TX	\$250.00
09/03/20	09/06/20	5532	74445000248001390240792	CREDIT VOUCHER DISCOUNT-TIRE-CO TXH-64	\$594.08
09/08/20	09/09/20	7538	24688070252027011592110	CLEAR LAKE SH TX 518 CLASSIC LUBE INC.	\$120.00
09/08/20	09/09/20	9399	24733090253400012017183	LEAGUE CITY TX TX.GOV*SERVICEFEE-DIR	\$2.00
09/08/20	09/09/20	9399	24733090253400012019627	EGOV.COM TX TX.GOV*SERVICEFEE-DIR	\$2.00
09/08/20	09/09/20	9399	24733090253400012020419	EGOV.COM TX TX.GOV*SERVICEFEE-DIR	\$2.00
09/08/20	09/09/20	9399	24733090253400012036431	EGOV.COM TX TX.GOV*SERVICEFEE-DIR	\$2.00
09/08/20	09/10/20	9399	24733090253400416000249	EGOV.COM TX GALVESTON VEHREG	\$8.25
09/08/20	09/10/20	9399	24733090253400416000264	EGOV.COM TX GALVESTON VEHREG	\$8.25
09/08/20	09/10/20	9399	24733090253400416000272	EGOV.COM TX GALVESTON VEHREG	\$8.25
09/08/20	09/10/20	9399	24733090253400416000454	EGOV.COM TX GALVESTON VEHREG	\$8.25
09/10/20	09/11/20	5942	24431060255083734822761	AMZN MKTP US*MU6SO25M0 AM AMZN.COM/BILL WA	\$97.76
09/12/20	09/13/20	5942	24431060256083319321154	AMZN MKTP US*MU9Y06QF0 AM AMZN.COM/BILL WA	\$59.99
09/13/20	09/14/20	5942	24431060257083325254257	AMAZON.COM*MU3T20R42 AMZN AMZN.COM/BILL WA	\$7.23
09/14/20	09/15/20	7372	24492150259027787172278	TLO TRANSUNION 561-988-4200 FL	\$525.00
09/15/20	09/15/20	8010	1 0259130980000020	PAYMENT - THANK YOU	\$880.14
09/23/20	09/24/20	5942	24692160267100813890861	AMZN Mktp US*M48E77H52 Amzn.com/bill WA	\$51.64
09/25/20	09/27/20	5968	24692160269100549677655	LOGMEIN*GoToMeeting logmein.com MA	\$5.00
09/26/20	09/27/20	5942	24692160270100758209015	AMZN Mktp US*M45Y54IP1 Amzn.com/bill WA	\$97.67
09/27/20	09/28/20	5942	24692160271100998603786	Amazon.com*M45S49Q60 Amzn.com/bill WA	\$29.88
09/28/20	09/29/20	7375	24492150272852380966161	PAYPAL *POLICE RECO 402-935-7733 FL	\$250.00
09/28/20	09/29/20	7375	24492150272852381361461	PAYPAL *POLICE RECO 402-935-7733 FL	\$500.00
09/29/20	09/30/20	8220	24692160273100941559257	SHSU WEB PAY 936-294-1080 TX	\$100.00
09/30/20	09/30/20	5942	24692160274100382386896	Amazon.com*MK9F04Z11 Amzn.com/bill WA	\$39.00

Additional Information About Your Account





**SCORECARD** Bonus Points Available 26,268

**Account Summary**

Billing Cycle		<b>09/30/20</b>
Days In Billing Cycle		<b>30</b>
Previous Balance		\$812.14
Purchases	+	1,971.19
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$812.14
Other Charges	+	\$0.00
Finance Charges	+	0.00
<b>NEW BALANCE</b>		<b>\$1,971.19</b>

**Credit Summary**

Total Credit Line	\$5,000.00
Available Credit Line	\$3,002.00
Available Cash	\$2,963.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Important Information About Your Account**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

PAY ONLINE OR VIEW YOUR ACCOUNT AT:

**Account Inquiries**

Customer Service: (800) 299-9842  
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:  
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:  
PO BOX 30495 TAMPA, FL 33630-3495

**Payment Summary**

NEW BALANCE	<b>\$1,971.19</b>
MINIMUM PAYMENT	<b>\$60.00</b>
PAYMENT DUE DATE	<b>10/25/2020</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Cardholder Account Summary**

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/02/20	09/03/20	4225	24194330246017049235109	MOVE IT STORAGE-KEMAH 214-389-3939 TX	\$168.00
09/02/20	09/03/20	5399	24492150246637656160695	DESKPLATES.COM HTTPSNAME TAGC TN	\$124.84
09/04/20	09/06/20	5734	24492150248637804028396	HELLO* HELLOSIGN HTTPSWWW.HELL CA	\$480.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS FIRST BANK  
3000 FM 1764  
LA MARQUE TX 77568 - 2452

Account Number [REDACTED]

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b>	<b>New Balance</b>	<b>Total Minimum Payment Due</b>	<b>Payment Due Date</b>
09/30/20	\$1,971.19	\$60.00	10/25/2020



CITY OF KEMAH  
MELISSA CHILCOTE  
1401 HIGHWAY 146  
KEMAH TX 77565-3002



MAKE CHECK PAYABLE TO:

VISA  
PO BOX 4521  
CAROL STREAM IL 60197-4521



12039

Cardholder Account Summary Continued						
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount	
09/15/20	09/15/20	8010	1 0259130980000030	PAYMENT - THANK YOU	\$812.14 -	
09/22/20	09/23/20	5532	24445000267000736734022	DISCOUNT-TIRE-CO TXH-64 CLEAR LAKE SH TX	\$393.50	
09/24/20	09/25/20	5310	24055230268083322769522	WALMART.COM AU 800-966-6546 AR	\$151.54	
09/25/20	09/27/20	5046	24493980270206273300023	MUSTANG MACHINERY CO LEAGUE CITY TX	\$379.68	
09/26/20	09/27/20	8699	24692160270100790641225	INT'L CODE COUNCIL INC 888-422-7233 IL	\$247.00	
09/29/20	09/30/20	5046	24493980274206273500057	MUSTANG MACHINERY CO LEAGUE CITY TX	\$26.63	

**Additional Information About Your Account**

ScoreCard Bonus Points Information as of 09/29/20						
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Points Expired	Ending Balance
	25,394	973	0	0	99	26,268
Bonus Points To Expire:			Expiration Date: 10/31/20		Points: 42	
Bonus Points To Expire:			Expiration Date: 11/30/20		Points: 519	
USE YOUR SCORECARD REWARDS CARD FOR ALL YOUR PURCHASES AND EARN MORE CHANCES TO WIN 1,000,000 BONUS POINTS, AWESOME TRIPS OR OTHER PRIZES! FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ENTRY IN THE SCOREBIG SWEEPSTAKES. SEE THE ENCLOSED INSERT OR VISIT <a href="http://WWW.SCORECARDREWARDS.COM">WWW.SCORECARDREWARDS.COM</a> FOR DETAILS.						

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) <sup>2</sup>	Interest Charge	Ending Balance
<b>CURRENT</b>						
PURCHASES	E	\$ 0.00	0.8250%	9.90%	\$ 0.00	
CASH	A	\$ 0.00	0.8250%	9.90%	\$ 0.00	
FEE'S/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,971.19
<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation. <sup>2</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account. (V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						



# Kemah City Council Agenda Item #10A Ride Share Lane

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for City Council consideration: 10/21/2020

Prepared by: Jimmy Thompson

Subject: To approve the bid for the Bradford Ave Ride Share Lane

Proceeding: Consent

Originating Department: Administration

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? No

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review:

Expenditure Required: Amount Budgeted:

Appropriation Required: Source of Funds:

Finance Approval:

City Administrator Approval:

### SUMMARY / ORIGINATING CAUSE

We solicited 3 contractors to provide quotes for the improvements that will be required for the referenced project within the Bradford Avenue right of way between 61h and 7th Streets. These improvements were designed by UA and will consist of addition of storm drainage piping, storm inlets, roadway subgrade preparation and concrete pavement. The quotes for the improvements are as follows:

Lucas Construction Co., Inc.	\$49,750
Site Work Concepts	\$42,240
Tandem Services, LLC	\$51,367

### IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

### RECOMMENDATIONS

To approve the lowest bid for the Ride Share Lane.

### ATTACHMENTS

- Jimmy's Recommendation Letter
- Site Concepts Proposal



March 16, 2020

Nick Haby, C.F.M.  
Community of Services Director

Re: Bradford Ave. Ride Sharing Lane

We solicited 3 contractors to provide quotes for the improvements that will be required for the referenced project within the Bradford Avenue right of way between 6<sup>th</sup> and 7<sup>th</sup> Streets. These improvements were designed by LJA and will consist of addition of storm drainage piping, storm inlets, roadway subgrade preparation and concrete pavement. The quotes for the improvements are as follows:

Lucas Construction Co., Inc.	\$49,750
Site Work Concepts	\$42,240
Tandem Services, LLC	\$51,367

The contractor providing the lowest quote is Site Work Concepts. This contractor was responsible for construction of the onsite driveway improvements for the Kemah Village Left Turn Lane Improvements for the City in 2019. This contract was completed in a timely and satisfactory manner. I recommend that we award the contract to this contractor in the amount of \$42,180.00.

State law requires municipalities to follow the sealed bid process for public works projects exceeding \$50,000. Since this scope of work can be accomplished for under the \$50,000 maximum limit, the sealed bid process is not required. Let me know if you have questions.

Sincerely

A handwritten signature in black ink that reads "James E. Thompson". The signature is fluid and cursive.

James E. Thompson, P.E.  
City Engineer/Capital Project Manager



# Site Work Concepts

P. O. Box 151  
Alvin, TX 77512  
832-274-2184

josh@siteworkconcepts.com

## PROPOSAL

Bid Date: 3/13/20

Job: Bradford Ave. Ride Sharing Lane

To: Nick/Jim

We hereby propose to furnish labor, equipment and material necessary for site improvements on the above referenced project for the amount of **\$42,240.00**

- Demo 2 places in sidewalk not to exceed 20' for proposed storm **\$600.00**
- 4 storm inlets boxes **\$4,800.00**
- Up to 18" RCP **\$2,240.00**
- Excavate 1' feet for subgrade **\$1,500.00**
- Haul off spoil dirt **\$4,500.00**
- Stabilize sand for subgrade **\$4,200.00**
- Placement of Stabilize sand labor/equipment **\$3,500.00**
- Replacement of sidewalk **\$1,500.00**
- 7" paving **\$15,000.00**
- 8" pipe bollards **\$2,400.00**
- Joint sealing **\$2,000.00**

**Questions call  
Josh 832-274-2184**

Draws will be made on a percentage by completion basis and paid bi-weekly

Note: Proposal is not valid 30 days after dated on top of page.

Site Work Concepts performs new construction only.

Site Work Concepts is not responsible for other trades spoil dirt.

Site Work Concepts cannot control the environment around the project and cannot be held responsible for it.

Changes must be made in writing and agreed upon before work is performed.

Acceptance of proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Site Work Concepts is authorized to perform work as specified.

X

Josh Belknap  
president

X

Acceptance of Proposal  
Date



# Kemah City Council Agenda Item #11 Council Meetings for Remainder of Year

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for City Council consideration: 10/21/2020

Prepared by: Melissa Chilcote

Subject: Scheduling of Council Meetings for the remainder of the year

Proceeding: Consideration and Possible Action

Originating Department: Administration

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? No

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review:

Expenditure Required: Amount Budgeted:

Appropriation Required: Source of Funds:

Finance Approval:

City Administrator Approval:

### SUMMARY / ORIGINATING CAUSE

Historically, November and December are months where we only have one regularly scheduled meeting. Fewer meetings allows staff more time to work on the administrative work that must be done to close out one year and set up proper operations for the next. Also, the additional community and regional events occurring during this time make schedules more challenging.

### IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Allows for the work load to shift and allow us to take care of other areas of responsibility that are important during this time of year and accommodations for extenuating circumstances this year.

### RECOMMENDATIONS

To hold only one Meeting in November and December unless a need for more arises.

### ATTACHMENTS



## Kemah City Council Agenda Item #12 H-GAC General Assembly Designations

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for City Council consideration: 10/21/2020

Prepared by: Melissa Chilcote

Subject: *To designate a representative and alternate to the H-GAC General Assembly*

Proceeding: Consideration and possible action

Originating Department: *Administration*

Plan Reference:        17SP-                    or        17OP-

Texas Ethics Commission Form 1295 required?

If YES, is copy of Form attached?

Contract Identification Number on Form:

City Attorney Review:

Expenditure Required:

Amount Budgeted:

Appropriation Required:

Source of Funds:

Finance Approval:

City Administrator Approval:

**SUMMARY / ORIGINATING CAUSE**

H-GAC is asking for our appointments to the General Assembly for General Law Cities to be appointed by October 30th.

**IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

Participation and representation at H-GAC allows Kemah a stronger voice on many issues as part of a regional decision-making resource group.

**RECOMMENDATIONS**

Select a delegate and alternate to attend the General Assembly meeting.

**ATTACHMENTS**

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE  
HOUSTON-GALVESTON AREA COUNCIL  
2021 GENERAL ASSEMBLY**

\*\*\*\*\*

**BE IT RESOLVED**, by the Mayor and City Council of \_\_\_\_\_, Texas,  
that \_\_\_\_\_ be, and is hereby designated as its Representative  
to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2021.

**FURTHER**, that the Official Alternate authorized to serve as the voting representative should  
the hereinabove named representative become ineligible, or should he/she resign, is  
\_\_\_\_\_.

**THAT** the Executive Director of the Houston-Galveston Area Council be notified of the  
designation of the hereinabove named representative and alternate.

**PASSED AND ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_




---

**HOUSTON-GALVESTON AREA COUNCIL**
**Office of The Executive Director**


---

**To:** Mayors – General Law Cities  
**Subject:** 2021 General Assembly Designations  
**From:** Chuck Wemple   
**Date:** October 1, 2020

It's hard to believe 2021 is right around the corner. The Houston-Galveston Area Council will be entering our 55<sup>th</sup> year of public service and we continue to explore opportunities to better serve our members. The General Assembly and Board of Directors are more active than ever and play an important and revitalized role in setting the course for our agency. You have an opportunity to play a unique role in our future by designating the City Councilmembers that will represent your city at the annual gathering of our General Assembly.

I've attached a form for your city's use in officially designating a representative and an alternate. The two designees must be elected official members of your city's governing body. Please return the completed form by email to [cynthia.jones@h-gac.com](mailto:cynthia.jones@h-gac.com).

A virtual meeting of General Law city representatives will be called on November 5, 2020 via Zoom. At that meeting, your 2020 General Law Cities' H-GAC Board of Directors representatives will report on this year's activities and look ahead to issues and progress in 2021.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city's designation form **no later than October 30**.

If more information concerning General Assembly membership would be useful, please contact me at 713-993-4514 or Rick Guerrero at 713-993-4598. Thank you again for your city's continuing participation and support for the Houston-Galveston Area Council

Sincerely,

Chuck Wemple

CW/cj

Attachment  
 cc: City Secretary

**Kemah City Council Agenda Item  
#13 Emergency Services Board (ESB) Representatives**

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for Council consideration: 10/21/2020

Prepared by: Teresa Vazquez-Evans, City Council Position 1

Subject: Consideration and Possible Action to designate representatives to the Emergency Services Board.

Proceeding: Consideration and Possible Action

Originating Department: City Council

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? *n/a*

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review: *n/a*

Expenditure Required: *n/a* Amount Budgeted: *n/a*

Appropriation Required: *n/a* Source of Funds: *n/a*

Finance Approval: *n/a*

City Administrator Approval:

**SUMMARY / ORIGINATING CAUSE**

The City of Kemah is responsible for appointing two (2) representatives to the Emergency Services Board.

**IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

The Galveston County Water Control and Improvement District (WCID) #12 established the Emergency Services Board of Directors to provide administrative oversight for the Kemah Volunteer Fire Department. The ESB Board make-up includes two (2) representatives from each of the participating entities- Kemah, Clear Lake Shores, Lazy Bend, the Fire Department and WCID #12. The City of Kemah is responsible for appointing the two (2) representatives to the ESB Board to represent the City’s interests and ensure open communications.

**RECOMMENDATIONS**

Approve representative/s to serve on the Emergency Services Board.

**ATTACHMENTS**



## Kemah City Council Agenda Item

### #14 consent to a petition for annexation of 7 tracts into WCID#12

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for City Council consideration: 10/21/2020

Prepared by: Dick Gregg

Subject: to approve the Resolution to consent to a petition for annexation of 7 tracts into Galveston County Water Control and Improvement District No. 12.

Proceeding: Consideration and Possible Action

Originating Department: Resolution

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? NO

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review: Yes

Expenditure Required: Amount Budgeted:

Appropriation Required: Source of Funds:

Finance Approval:

City Administrator Approval:

#### SUMMARY / ORIGINATING CAUSE

City of Kemah received a petition from GCWCID 12 asking for municipal consent to annex seven (7) properties into GCWCID 12. They are listed below.

1. MARK WILLIAMS AND ALYSSA HUNT  
Lot 2, Block 1 of Lake Village Subdivision. Also known as 2325 Lawrence Road, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518443;
2. KARRI KATHLEEN SEEDS AND ROBERT MICHAEL KELLEY  
Lot 1, Block 3 of Lake Village Subdivision. Also known as 1126 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518456;
3. TERI L. BEAN  
Lot 5, Block 3 of Lake Village Subdivision. Also known as 1100 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518460;
4. ALEXANDER MCCREE  
Lot 7, Block 3 of Lake Village Subdivision. Galveston Central Appraisal District Property ID 518462;
5. STEVE G. MCCREE  
Lot 15, Block 6 of Jarboe Addition. Also known as 1100 South Kemah Drive, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 159861;
6. DARREN BROADUS  
Lot 3, Block 3 of Lake Village Subdivision. Also known as 1118 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518458; and
7. DOUG HARKRIDER INVESTMENTS, LLC  
ABST 18 M MULDOON SUR PRTL RPLT OF LOT 7 (7-3) BLK 6 JARBOE ADDN 2.8087 ACRES. Also known as Galveston Central Appraisal District Property ID 159809.

**IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

**RECOMMENDATIONS**

To approve the resolution

**ATTACHMENTS**

Resolution 2020-XX – to consent to a petition for annexation of 7 tracts into Galveston County Water Control and Improvement District No. 12.

**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMAH, TEXAS EXPRESSING MUNICIPAL CONSENT TO A PETITION FOR ANNEXATION INTO GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 12 (GCWCID 12), AS DETAILED, DESCRIBED AND PRESENTED TO THE CITY IN SAID PETITION FOR CONSENT.**

**WHEREAS**, the City of Kemah, Texas has received a petition from Galveston County Water Control and Improvement District No. 12 (hereafter “GCWCID 12”) asking for municipal consent to annexation of certain tracts and parcels of land into the GCWCID 12; and

**WHEREAS**, in a separate petition filed with the GCWCID 12 by the Applicants, the seven (7) properties to be annexed are more particularly described as follows:

1. **MARK WILLIAMS AND ALYSSA HUNT**  
Lot 2, Block 1 of Lake Village Subdivision. Also known as 2325 Lawrence Road, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518443;
2. **KARRI KATHLEEN SEEDS AND ROBERT MICHAEL KELLEY**  
Lot 1, Block 3 of Lake Village Subdivision. Also known as 1126 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518456;
3. **TERI L. BEAN**  
Lot 5, Block 3 of Lake Village Subdivision. Also known as 1100 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518460;
4. **ALEXANDER MCCREE**  
Lot 7, Block 3 of Lake Village Subdivision. Galveston Central Appraisal District Property ID 518462;
5. **STEVE G. MCCREE**  
Lot 15, Block 6 of Jarboe Addition. Also known as 1100 South Kemah Drive, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 159861;
6. **DARREN BROADUS**  
Lot 3, Block 3 of Lake Village Subdivision. Also known as 1118 Lakeview Bend Lane, Kemah, Texas 77565. Galveston Central Appraisal District Property ID 518458; and
7. **DOUG HARKRIDER INVESTMENTS, LLC**  
ABST 18 M MULDOON SUR PRTL RPLT OF LOT 7 (7-3) BLK 6 JARBOE ADDN 2.8087 ACRES. Also known as Galveston Central Appraisal District Property ID 159809.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF KEMAH, TEXAS** hereby consents to the annexation of said tracts or parcels by the GCWCID 12 and authorizes the Mayor to execute appropriate documents to evidence the granting of this consent.

**AND IT IS SO ORDERED.**

**PASSED AND APPROVED THIS THE \_\_\_ DAY OF OCTOBER, 2020.**

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TERRI GALE, Mayor

ATTEST:

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Melissa Chilcote, City Secretary

# Kemah City Council Agenda Item #15 Annual Business Registration

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for Council consideration: 10/21/2020

Prepared by: Teresa Vazquez-Evans, City Council Position 1

Subject: Consideration and Possible Action on the City of Kemah’s ordinance requirement for annual business registration.

Proceeding: Consideration and Possible Action

Originating Department: City Council

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? n/a

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review: n/a

Expenditure Required: n/a Amount Budgeted: n/a

Appropriation Required: n/a Source of Funds: n/a

Finance Approval: n/a

City Administrator Approval:

**SUMMARY / ORIGINATING CAUSE  
IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

Determine the purpose and penalties associated with the City of Kemah’s annual business registration requirement and how this differs from the Certificate of Occupancy requirement.

**RECOMMENDATIONS**

Pending staff feedback and Council discussion.

**ATTACHMENTS**

Ordinance 1086

Code of Ordinances Secs. 22-19—22-21

2015 International Building Code Section 111 Certificate of Occupancy

**ORDINANCE NO. 1086****AN ORDINANCE REQUIRING THE REGISTRATION OF A BUSINESS CONDUCTED IN A COMMERCIAL BUILDING OR STRUCTURE IN THE CITY OF KEMAH, TEXAS**

WHEREAS, the City of Kemah, Texas, deems it to be in the public interest to require the registration of any business, conducted in a commercial building or structure in the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEMAH, TEXAS, THAT:**

**SECTION ONE:** Any business that occupies any commercial building or commercial structure shall register annually with the CITY SECRETARY. "BUSINESS is a person, firm or corporation that sells goods or provides services. A "COMMERCIAL BUILDING" or "COMMERCIAL STRUCTURE" is a structure used for commercial BUSINESS purposes and it may include a structure that once served a purely residential purpose. Such registration shall require the payment of an administrative fee reasonably related to the cost of such regulation: \$75.00 per application, renewable annually. The certificate of registration shall be represented by a Certificate of Occupancy and shall indicate that it is valid only for the calendar year it was issued.

**SECTION TWO:** It shall be unlawful for any BUSINESS to operate within the CITY in a COMMERCIAL BUILDING OR STRUCTURE without evidence of current (calendar year) registration under this ordinance visibly displayed on premises. It shall be unlawful for any BUSINESS to operate within the City in a COMMERCIAL BUILDING OR STRUCTURE unless the address on the registration certificate accurately corresponds with the address of the site where the business is being conducted. In other words, should a registered business move from one regulated location to another within the CITY, the original registration shall be void and a new registration and certificate shall be required before the BUSINESS is validly registered hereunder. Issuance of a Certificate of Occupancy shall not constitute any endorsement by the CITY or approval of the BUSINESS or business practices of the applicant and it shall be unlawful for the applicant to imply that the BUSINESS has been endorsed or recommended by the CITY. It shall be unlawful for any COMMERCIAL BUILDING OR STRUCTURE to obtain a registration, e.g., Certificate of Occupancy without first being inspected annually by the City Fire Marshal and City Building Inspector to verify that Life/Safety provisions and the Approved Use and Occupancy of the COMMERCIAL BUILDING OR STRUCTURE for the respective BUSINESS use. The applicable inspections shall indicate that the COMMERCIAL BUILDING OR STRUCTURE and BUSINESS use is in compliance with applicable codes. Applicable codes; Means those adopted codes in effect at the time the COMMERCIAL BUILDING OR STRUCTURE was constructed, erected, built, re-modeled or modified for the BUSINESS use. Applicable codes shall not be intended to omit any life/safety provisions applicable to the BUSINESS use required by law.

**SECTION THREE:** Any person, firm or corporation violating or failing to comply with any provision of this ordinance shall be guilty of a misdemeanor punishable by fine to the maximum allowable amount by law. Each day shall be a separate violation.

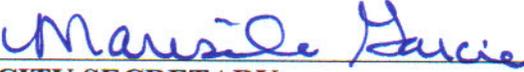
**AND IT IS SO ORDERED.**

**PASSED AND APPROVED ON FIRST READING THIS 2<sup>nd</sup> DAY OF JANUARY, 2013**

**PASSED AND APPROVED ON SECOND AND FINAL READING THIS 16<sup>th</sup> DAY OF JANUARY, 2013.**

  
\_\_\_\_\_  
**MAYOR**  
CITY OF KEMAH, TEXAS

ATTEST:

  
\_\_\_\_\_  
**CITY SECRETARY**  
CITY OF KEMAH, TEXAS

[A] **110.6 Approval required.** Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the *building official*. The *building official*, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the *permit* holder or his or her agent wherein the same fails to comply with this code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the *building official*.

### SECTION 111 CERTIFICATE OF OCCUPANCY

[A] **111.1 Use and occupancy.** A building or structure shall not be used or occupied, and a change in the existing use or occupancy classification of a building or structure or portion thereof shall not be made, until the *building official* has issued a certificate of occupancy therefor as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.

**Exception:** Certificates of occupancy are not required for work exempt from *permits* in accordance with Section 105.2.

[A] **111.2 Certificate issued.** After the *building official* inspects the building or structure and does not find violations of the provisions of this code or other laws that are enforced by the department of building safety, the *building official* shall issue a certificate of occupancy that contains the following:

1. The building *permit* number.
2. The address of the structure.
3. The name and address of the *owner* or the *owner's* authorized agent.
4. A description of that portion of the structure for which the certificate is issued.
5. A statement that the described portion of the structure has been inspected for compliance with the requirements of this code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.
6. The name of the *building official*.
7. The edition of the code under which the *permit* was issued.
8. The use and occupancy, in accordance with the provisions of Chapter 3.
9. The type of construction as defined in Chapter 6.
10. The design *occupant load*.
11. If an *automatic sprinkler system* is provided, whether the sprinkler system is required.
12. Any special stipulations and conditions of the building *permit*.

[A] **111.3 Temporary occupancy.** The *building official* is authorized to issue a temporary certificate of occupancy

before the completion of the entire work covered by the *permit*, provided that such portion or portions shall be occupied safely. The *building official* shall set a time period during which the temporary certificate of occupancy is valid.

[A] **111.4 Revocation.** The *building official* is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of this code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of this code.

### SECTION 112 SERVICE UTILITIES

[A] **112.1 Connection of service utilities.** A person shall not make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this code for which a *permit* is required, until released by the *building official*.

[A] **112.2 Temporary connection.** The *building official* shall have the authority to authorize the temporary connection of the building or system to the utility, source of energy, fuel or power.

[A] **112.3 Authority to disconnect service utilities.** The *building official* shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 101.4 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without the approval required by Section 112.1 or 112.2. The *building official* shall notify the serving utility, and wherever possible the *owner* and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the *owner* or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

### SECTION 113 BOARD OF APPEALS

[A] **113.1 General.** In order to hear and decide appeals of orders, decisions or determinations made by the *building official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

[A] **113.2 Limitations on authority.** An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall not have authority to waive requirements of this code.

[A] **113.3 Qualifications.** The board of appeals shall consist of members who are qualified by experience and training to

## ARTICLE II. - ANNUAL REGISTRATION

## Sec. 22-19. - Required.

(a) *Annual registration.* Any business that occupies any commercial building or commercial structure shall register annually with the city secretary.

(b) *Definitions.*

*Business* is a person, firm or corporation that sells goods or provides services.

*Commercial building or commercial structure* is a structure used for commercial business purposes and it may include a structure that once served a purely residential purpose.

(c) *Certificate; fee.* Such registration shall require the payment of an administrative fee reasonably related to the cost of such regulation: \$75.00 per application, renewable annually. The certificate of registration is valid only for the calendar year it was issued.

(Ord. No. 7-95, § 1, 7-27-1995; Ord. No. 7-97, § 1, 8-14-1997; Ord. No. 1086, § 1, 1-16-2013; Ord. No. 1112, § 1, 7-2-2014)

## Sec. 22-20. - Unlawful operation of business.

It shall be unlawful for any business to operate within the city in a commercial building or structure without evidence of current (calendar year) registration under this article visibly displayed on premises. It shall be unlawful for any business to operate within the city in a commercial building or structure unless the address on the registration certificate accurately corresponds with the address of the site where the business is being conducted. In other words, should a registered business move from one regulated location to another within the city, the original registration shall be void and a new registration and certificate shall be required before the business is validly registered hereunder. Issuance of a certificate of registration shall not constitute any endorsement by the city or approval of the business or business practices of the applicant and it shall be unlawful for the applicant to imply that the business has been endorsed or recommended by the city.

(Ord. No. 7-95, § 2, 7-27-1995; Ord. No. 7-97, § 2, 8-14-1997; Ord. No. 1086, § 2, 1-16-2013; Ord. No. 1112, § 2, 7-2-2014)

## Sec. 22-21. - Violation.

Any person, firm or corporation violating or failing to comply with any provision of this article shall be guilty of a misdemeanor punishable by fine to the maximum allowable amount by law. Each day shall be a separate violation.

(Ord. No. 7-97, § 3, 8-14-1997; Ord. No. 1086, § 3, 1-16-2013)

## Secs. 22-22—22-45. - Reserved.

**Kemah City Council Agenda Item  
#16 Coronavirus Relief Fund Plan**

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for Council consideration: 10/21/2020

Prepared by: Teresa Vazquez-Evans, City Council Position 1

Subject: Consideration and Possible Action: on Expenditure of Coronavirus Relief Fund (CRF) Allocation to the City of Kemah.

Proceeding: Consideration and Possible Action

Originating Department: City Council

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? n/a

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review: n/a

Expenditure Required: n/a Amount Budgeted: n/a

Appropriation Required: n/a Source of Funds: n/a

Finance Approval: n/a

City Administrator Approval:

**SUMMARY / ORIGINATING CAUSE**

The Coronavirus Relief Fund (CRF) was established by the CARES Act, which appropriated \$150 billion to help local and state governments address the economic impacts of the coronavirus. The City of Kemah received a CRF allocation to reimburse eligible expenses incurred through December 30, 2020.

The dates listed below are the final deadlines for fund requests and submission of required documentation for qualified CRF expenditures.

Nov. 13 – Final submission of requests for funds beyond first 20 percent advance

Dec. 15 – All documentation for reimbursement must be submitted

Dec. 30 – All expenditures must be made

**IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

Expenditure of the City of Kemah’s CRF allocation on eligible expenses will help the City address local economic impacts of the coronavirus in the community.

**RECOMMENDATIONS**

Determine City of Kemah CFR eligible expenses to date and remaining funds available, confirm U.S. Treasury CRF Guidance and Galveston County requirements, and discuss options and plan for the expenditure of remaining CRF allocation to the City of Kemah.

# Kemah City Council Agenda Item #17 Lighthouse District Safety

*Once form is complete and departmental clearances are obtained, this form should be forwarded to the City Secretary as soon as possible prior to the date that the item is expected to be placed on the City Council agenda.*

Date requested for Council consideration: 10/07/2020

Prepared by: Mayor Gale

Subject: to revise the configuration, timing, signage, and any other aspects of the bollards, lighting, parking areas, and other safety-related changes for 6th street and the Lighthouse District

Proceeding: Consent

Originating Department: Admin

Plan Reference: 17SP- or 17OP-

Texas Ethics Commission Form 1295 required? *n/a*

If YES, is copy of Form attached? Contract Identification Number on Form:

City Attorney Review: *n/a*

Expenditure Required: Amount Budgeted:

Appropriation Required: Source of Funds:

Finance Approval: *n/a*

City Administrator Approval:

**SUMMARY / ORIGINATING CAUSE**

At the Council Meeting on September 24th, the Council agreed to put more precautions in place in the Lighthouse District for safety measures as well as make this a reoccurring agenda item

**IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY**

**RECOMMENDATIONS**

**ATTACHMENTS**